

Cameron Elementary Parent Advisory Council (PAC)

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and supports the school community through events and fundraising.*

The Cameron PAC recognizes that we are on the ancestral and unceded homelands of the hən̓q̓əmin̓əm̓ (Halkomelem) and Skwxwú7mesh (Squamish) speaking peoples. We are grateful to be on this territory.

Cameron PAC Meeting Minutes

Date, Time, Location:		Thursday, June 18, 2026 6:00pm, Cameron School Library	
Attendees:	Ginnelle Sussums	Rami Touffaha	Stephanie Touffaha
Ramin Marghi	Leanne Bentley	James	Courtney Diccico
Mike Nielsen	Sean Gaster	Jesse Corrigan	

1. Call to order: 6 pm
2. Welcome, Land Acknowledgement and introductions
3. Adoption of minutes from May 21, 2026 meeting: Rami Touffaha (1st), Jesse Corrigan (2nd)

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Item	Topic	Discussion
4. Reports and Updates		
4.1	Principal's report	Year end assembly and slideshow was successful. Intermediates' visit to Playland. Gr 7 Lions for Day New School Construction starting: resulting in bell schedule adjustments. Clubs are usually listed to students during morning announcements. Hesitation to advertise more broadly due to limited volunteer / spaces available at noon, after school, etc. Grants were received for outdoor learning, coinciding with constrained outdoor spaces due to construction. Staffing is expected to be stable: several open roles due to retirements, departures; many already filled.
4.2	Treasurer report	Closing balances (As of June 10, 2026): 1. BMO (Fundraising/Operating) \$6,589.51 2. GVCCU (Gaming) \$13,647.15 (-\$5,400 bus invoice) 3. Held in Trust with the school - \$1,257.86 (-BBQ costs) 1. Update on incoming funds: a. Munchalunch deposits for upcoming Treat Days b. Concession - Year-end BBQ 2. Teacher Consumables (\$50/ teacher) – submission deadline was Friday, June 5, 2026 - received submissions are being processed. Several still pending 3. Teacher Consumables for 2026/27 – the goal is to raise \$2,800 from fundraising efforts to carry forward to next year to enable \$100/class teacher, \$50/ non-enrolling teacher. 4. Budget 2026/2027 - the draft budget was approved last meeting at the AGM, any changes to the budget will require a motion and subsequent vote to approve the change. Motion: \$1,500 budget for pancake breakfast - in September

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4.3	Social Coordinator report	1. School Wide Field Trip - Belcarra Regional Park field trip - Friday, June 5 - the weather was decent and the kids had a great time, bus transportation included and paid for by PAC - our largest monetary contribution of the year at ~\$6,000, plus there was room in the budget to book a shuttle bus for parents (24 spaces - fully booked) 2. Staff Appreciation Event – Pro D Day Monday, June 8 - PAC hosted the event in the staff room and it was very well received - HUGE THANKS to COBS Bread and Starbucks Coffee at Lougheed mall for their donations! 3. Year-end BBQ – Thursday, June 18 - after school celebration and BBQ - 5 in 1 Sports Centre Inflatable Game booked for the event - City will provide face painting, games, PAC will provide volunteers for BBQ 4. Welcome to K - Monday, June 22 - 9:30-10:30 at the school - parents/guardians of children starting school in September are invited to come and meet the Kindergarten teachers and explore the school PAC is always in need of parent volunteers when running social and fundraising events. If you are a parent who is willing and able to volunteer some time to help, we would greatly appreciate it. - There is a link on the Cameron PAC website for “Volunteer”, please fill in your name, email, and number and submit. Volunteer Cameron PAC - Fantastic way to meet other parents and help the school community.
4.4	Fundraising report	Fundraising Update: Neufeld Farm was a HUGE success - close to \$6,000 in sales resulting in \$1,079 in raised and free delivery of our product! The feedback on the

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		product quality has been outstanding, we look forward to running this fundraiser again next year b. BBQ Concession - Order your combo (hot dog, chips, drink) or other treats. We also have Cameron Cubs stickers to show your support for our school! Order now on Munchalunch.com Click BBQ Open! On the top bar 2. Upcoming: a. PEDALHEADS - don't forget to use CODE: CAMERON26 when booking your next session for biking or swimming camps. Gets you \$25 off your booking and \$25 is donated to PAC b. Cobs Bread at Lougheed - when making your purchase, mention Cameron Elementary School and 5% of your total will be donated to PAC c. Return-It Depot North Rd - set up your Express Drop-Off in the Return-It App and donate your returns to Cameron school - if you need assistance with this, please email cameronchair.pac@gmail.com d. Loveable Labels - order sticky labels and tags for your child's items - 20% of your purchase will be donated to PAC cameronelementary.lovablelabels.ca e. Year-end BBQ Concession – sales from hot dogs, chips, drinks, stickers, etc... f. Parent Donations - PAC looking into setting up a donation link on the PAC Website to allow parents to donate any amount at their discretion through e-transfer to the PAC.
4.5	DPAC report	1. Newly elected Member-at-large Courtney DiCicco has submitted her intent to take over the DPAC Liaison role - Thank You Courtney for your initiative, this role will be a vital connection between our school PAC and other

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		PACs throughout our district. 2. DPAC Meetings are held at Burnaby Central Secondary School – 7-9PM a. Final Meeting TBD - DPAC 101 (Transition)
4.6	Special Projects	1. Line Painting - ideas have been forwarded to school staff. When weather and resources allow, the small paint projects will start to take place. Correspondence from the district with regards to the coloured designs PAC has presented. The district will only be able to paint the white lines and refresh the painted lines already existing at the school. PAC will search out quotes for painting services and submit those to the district for approval. This project will likely continue into the 2026/2027 school year.
4.7	Communications	1. We have a few ways to communicate to the school community: a. Social Media – FaceBook & Instagram (cameronelementarypac) b. Website – https://cameronprojectspac.wixsite.com/cameron-elementary c. School Email d. Word of Mouth e. Posters at the school f. Flyers sent home with students g. Newsletter h. PAC Bulletin Board 2. A new PAC Updates newsletter is being distributed through the school email system and on social platforms 3. A survey to parents/guardians has been developed by our Communications Coordinators A call to all parents/guardians, please join our FaceBook Group: safe and open space to ask questions and get help from the school community. Cameron Elementary Parents Group Facebook Thank you to Starbucks, Cobs, WE Bake for Staff appreciation donations. A delicious way to show love for teachers and staff!

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4.8	Emergency Preparedness	1. A major restocking was done during this year. 2. All bins and backpacks have been stocked appropriately. Tarps have been added to all bins.
4.9	Correspondence	1. Burnaby DPAC sent out an invite for DPAC Appreciation event on May 25 at Burnaby Mountain Secondary - our school regrettably was unable to attend. 2. Sports Day Treat provided by PAC - juice boxes - Real Canadian Superstore Store Manager offered a \$75 gift card to use towards this purchase as a token of appreciation. 3. Playground Painting - district is able to paint over existing lines and/or add new basic white playground games, they are not equipped to complete more complex coloured designs. 4. Ms Larsen (Music/PHE teacher) will be handing over the account for Return It depot to PAC - in the process of finalizing the takeover. PAC will continue to fund Grade 7 events/graduation ceremonies with funds raised through this fundraiser. 5. A parent has expressed concern over accessibility to Treat Days fundraisers with the main concern that the product price is too high. PAC has been working hard to maintain a reasonable level of fundraising while providing this optional treat for the school community. PAC is also working with the school admin to offer solutions to financial barriers/constraints. PAC will also look at offering a lower price point product through next year's Treat Days fundraising efforts. If any family is struggling with food insecurity, they can reach out directly to Principal Sean Gaster for solutions through various district funded programs. 6. Young Rembrandts and City of Burnaby programming will be provided at the school for next school year, more info to come on specific programs. 7. Stickers ordered for sale at the Year-end BBQ - 250 stickers for \$110.24. 8. Bus transportation quotes received from 5 companies for parent transportation to Belcarra field trip. PAC chose the quote from Vancouver Escape Tours for \$500. 9. Balance of invoice paid for Lynch Bus lines - transportation to Belcarra for students and staff -

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		\$4,213.13. 10. Tattoos ordered for free distribution at Year-end BBQ. 11. June newsletter from the school - to include recent PAC Updates. 12. Gaming License obtained for 50/50 raffle at Year-end BBQ - cost of \$25 - PAC has opted to do cash only sales for this raffle as the online sales version would have required a different license and is more expensive. 13. RaffleBox responded with our inquiry to continue the contract for online raffle draws - they are now charging a \$250 annual fee for their services and PAC does not have the budget to continue this contract. PAC will look into other free options for online raffle systems. 14. Ms Hansen (K/1 Teacher) inquired with PAC about getting more whiteboards. The whiteboards were distributed on a needs basis and unfortunately all of them have been distributed. PAC will look at purchasing more whiteboards next year if there is still a need. \$90 ~ 40 pack 15. Final TCBY Treat Day was June 12, with over 187 items sold. We are very thankful to the school community for making these fundraisers a success. We look forward to offering even more options next school year. Final TCBY invoice yet to be received. 16. Munchalunch invoice received for next school year. 17. Investigating Swimming Program with service provider - ongoing.
4.10	Business arising from past minutes	
4.10a		Front of School Fencing Project – A permanent fence has been approved by the district. The funding for the new fence will be under the Capital Project funding for the new school build, and therefore will align within the timeline of that construction.
4.10b		PAC Bulletin Board updated - Thank you to Ginnelle for updating the PAC Info Board - the board is located at the main entrance doors to the school, to the right just as you enter the building. We ask that parents/guardians take a look at the board for the latest info and give their feedback to PAC. - <i>Club updates possible?</i>

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4.10c		Playground Line Painting - submissions made to school admin with various ideas. Variations to white lines would need to be approved by District / Union. Under discussion
4.10d		Sports Equipment – PAC has funded the purchase of basketballs, soccer balls, and volleyballs for the classrooms. Ms Rampersad has purchased \$1,059 worth of equipment, distributed to all the divisions.
4.11	New Business	
4.11a		Biannual School Wide Field Trip - discussion by staff on whether this trip will continue to be school wide or change to intermediates only, in which case PAC will have to distribute the funds budgeted accordingly. PAC will follow up with admin staff next school year to determine how the funds will be spent.
4.11b		Welcome to K Event - PAC will have a representative at the school's Welcome to K event held on Monday, June 22 at the school. Possibility of providing a small treat for the kids and some PAC info for the parents. Discussed options and still in progress.
4.11c		Book Dedication - there are 2 retiring teachers this year, PAC will purchase 2 books to dedicate to their service at Cameron Elementary School and the books will remain at the school library.
4.11d		School-wide Activity for 2026/27 Next Move Dance proposal for a week long school-wide activity next year - On The Move - Championship Week. Cost is approximately \$7,000 and school admin is interested to know if PAC would support funding a portion of this event through funds budgeted for school-wide/biannual presentations. \$4000 budgeted
4.11e		Beyond Body Talk Workshop PAC is partnering with Reframe Voices (reframevoices.ca)

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		to offer a Beyond Body Talk Workshop to parents and guardians of Cameron Elementary School. This is currently in the planning stages and will take place in early October. Requires gym space with A/V set up with mic. Dates proposed are Monday, Oct 5, Wednesday Oct 7, or Wednesday October 21. Look into childminding to attract more parents.
4.11f		Interest in joining PAC Executive Correspondence from parent Anna Eloiza Santiago inquiring about available positions on the PAC Executive and showing interest in taking on an executive role next school year.
4.12	Notice of Motions	
	<i>DPAC Liaison Executive Position</i> Motion: I, ___Ginnelle Sussums___, move to nominate Courtney DiCicco into the position of DPAC Liaison for the 2026/2027 school year. Seconded: ___Ramin Marghi___ VOTE: Yes _All_ No ____	
	<i>PAC Member-at-Large Addition</i> Motion: I, ___Jesse Corrigan___, move to add Mary Formby Jack as a member-at-large on the PAC Executive. Seconded: ___Stefanie Touffaha___ VOTE: Yes _All_ No ____	
	<i>Budget Item - Student Activity Support</i> Motion: I, ___Rami Touffaha___, move to add line item 60-10 Student Activity Support to the 2025/2026 budget. This is to itemize and keep track of funds used to support Grade 7 activities like camping/grad ceremonies. This line item will also be carried forward to the 2026/2027 budget.	

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Seconded: ___Jesse Corrigan___

VOTE: Yes _All_ No ___



Cameron Elementary PAC Website: www.cameronpac.ca

QR link

5. Meeting adjourned ___ pm

PAC Executive 2026-2027

Chair	Rami Touffaha
Vice Chair	Jesse Corrigan
Secretary	Vacant (Temporary: Vice Chair)
Treasurer	Vacant (Temporary: Ramin Marghi)
Fundraising	Leanne Bentley
Social Coordinator	Vacant
DPAC Liaison	Vacant
Emergency Preparedness	Nargis Andish
Special Projects	Vacant
Communication Coordinator	Tina Sun & Ginnelle Sussums
Member at Large	Leila Marghi, Melissa Wilson, Stefanie Touffaha, Courtney DiCicco

K	Gr.1	Gr.2	Gr.3	Gr.4	Gr.5	Gr.6	Gr.7	Total
	2	1	1	3	1		3	11

Parent representation by Grade Level (Min 2 / year needed)

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PAC Meetings this year:

Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
18	16	20	None	22	19	None	16	21 AGM	18 (year end)