

Cameron Elementary Parent Advisory Council (PAC)

The PAC represents parents/guardians, encourages parent involvement in the school, and supports the school community through events and fundraising.

The Cameron PAC recognizes that we are on the ancestral and unceded homelands of the hən̓q̓əmi̓ñəm̓ (Halkomelem) and Skwxwú7mesh (Squamish) speaking peoples. We are grateful to be on this territory.

Cameron PAC Meeting Minutes

Date, Time, Location:		Thursday, April 16, 2026 7:00pm, Cameron School Library	
Attendees:	Rami Touffaha	Mike Nielsen	Sean Gaster
Mr. Salehi	Najmeh Saravi	Harla Shibary	Ginelle Sussums
Melissa Wilson	Azhirannan Rengaraja		

1. Call to order: 7:00 pm
2. Welcome, Land Acknowledgement and introductions
3. Adoption of minutes from February 19, 2026 meeting: **Motioned by: deferred**

Seconded by:

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Item	Topic	Discussion	Action Required
4. Reports and Updates			
4.1	Principal's report	<p>1. Sports:</p> <ul style="list-style-type: none"> a. Ultimate Frisbee for Gr 6 & 7 students - very popular, filling the gym b. Track and Field (Gr 4-7) has started, first track meet at Cariboo Secondary School on April 16 c. Dance Group (Gr 1 & 2) is up to 30 kids - have performed twice for the school and will do 1 more performance at the end of the year d. ASSAI Soccer Program in partnership with the BFC is also running on Fridays for Gr 2 & 3 e. Badminton Club and other clubs are gaining popularity at the school and making good use of the gym space at lunch hour f. Cameron chosen as 1 of 5 schools for a city run swim program for Gr 5 students - more details to come g. Sport Day coming up on May 15 <p>2. Burnaby Mountain Secondary School:</p> <ul style="list-style-type: none"> a. Easter Egg Hunt was set up on April 10 by Count Club - a student led club at BMSS - the event was well received with egg hunts, games, and face painting for the kids b. Play it Forward Club from BMSS will be offering an after school volleyball program for Gr 5-7 students - more info to come <p>3. Pro-D Day - April 27 - focused on Indigenous Education - Arts & Literacy</p> <p>4. Special dates:</p> <ul style="list-style-type: none"> a. Student Led Conferences - Wednesday, April 22 - 2:00 onwards <ul style="list-style-type: none"> i. Library open for parents with a literacy teacher available to provide information on 	Action:

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		<p>improving literacy for students of all ages</p> <ul style="list-style-type: none">b. Sports Day - May 15 - 9:00-12:45c. Spring Concert - Friday, May 29 12:45-1:45d. Belcarra Regional Park School Wide Field Trip - June 5 - all daye. Parent Appreciation Day - Tuesday June 9?f. Indigenous Peoples Day Assembly - Thursday, June 18 - 9:15-10:00g. Welcome to K - Monday, June 22 - 9:30-10:30h. Grade 7 Leaving Ceremony - Thursday, June 25 - 9:00-10:30i. Year-end Assembly <p>5. School Goal: Improving literacy for young learners that are struggling with reading and writing</p> <p>6. Choir: Up to 85 participants, Choir Festival is happening at Burnaby North Secondary on April 21</p> <p>7. Facilities & New Construction:</p> <ul style="list-style-type: none">a. Drainage repairs will be scheduled around certain areas of the school with drainage issuesb. Painting project will get underway with good weather - small projects around the school to revitalize the play spaces and courtsc. New School contract has been tendered - contractor will be chosen in the coming weeks - construction could start as early as May/Juned. Logistics are being considered for the construction phase - implementing 2 recess times and 2 lunch times based on Grades - information will be shared with parents/guardians once finalizede. Use of neighbourhood parks, green spaces, and community centres will be part of the logistical plan during construction	
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4.2	Treasurer report	<p>Closing balances (As of April 5, 2026):</p> <ol style="list-style-type: none"> 1. BMO (Fundraising/Operating) \$5,135.09 2. GVCCU (Gaming) \$16,379.62 <ol style="list-style-type: none"> 1. Update on incoming funds:: <ol style="list-style-type: none"> a. Purdys e-transfer for Spring fundraiser expected early April b. Gardenworks Gift Card purchases by e-transfer c. Munchalunch deposits for upcoming Treat Days 2. Teacher Consumables – next submission deadline is Friday, June 5, 2026 - please submit receipts to the office or place in the PAC mailbox 3. Teacher Consumables for 2026/27 – the goal is to raise \$2,800 from fundraising efforts to carry forward to next year 4. Teacher wishlist item purchased - 400 Mini Whiteboards - distributed to all divisions, library, music class, and ELL 	<p>Action: Rami to set up GVCCU meeting to add Ramin as authorized signatory on the Gaming Account</p>
4.3	Social Coordinator report	<ol style="list-style-type: none"> 1. School Wide Presentation: Nourish Kids nutrition presentation was a success, good feedback about the presenter and the topics of choice. 2. Staff Appreciation Event – Friday, May 29? - traditional event held to show appreciation to the staff. 3. School Wide Field Trip - Belcarra Regional Park field trip - Friday, June 5 4. Year-end BBQ – Thursday, June 18, 2026 <p>PAC is always in need of parent volunteers when running social and</p>	<p>Position VACANT</p> <p>Action: Confirm date for staff appreciation with admin staff - preference is for a Pro D Day in May or June - PAC will discuss further and reschedule date of event</p> <p>Action: Book 5 in 1 Sports Centre for Year End BBQ</p> <p>Action: Discuss details/logistics of Year End BBQ with admin</p>

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		<p>fundraising events. If you are a parent who is willing and able to volunteer some time to help, we would greatly appreciate it.</p> <ul style="list-style-type: none"> a. There is a link on the Cameron PAC website for “Volunteer”, please fill in your name, email, and number and submit. b. Volunteer Cameron PAC c. Fantastic way to meet other parents and help the school community. 	<p>closer to the event date.</p> <p>Action: Coordinate volunteers for upcoming social and fundraising events.</p>
4.4	Fundraising report	<p>1. Fundraising Update:</p> <ul style="list-style-type: none"> a. Purdys Spring Fundraiser was a success with \$1,737.00 in sales resulting in a profit of \$434.25. b. Gardenworks Fundraiser sold 23 - \$50 Gift Cards and raised \$230 c. Treat Days will be running monthly again through 2026: <ul style="list-style-type: none"> i. Mini Donuts - Tue, April 14 **Raised \$660 for the Grade 7s** ii. Bubble Tea - Fri, May 8 iii. TCBY - Fri, May 22 iv. TCBY - Fri, June 12 <p>All of these are open for ordering now on Munchalunch.com</p> <p>2. Upcoming:</p> <ul style="list-style-type: none"> a. Treat Days – Treat Days will happen more regularly this year, with dates from April-June open for ordering. <ul style="list-style-type: none"> i. Next Treat Day is Bubble Tea on May 8 ii. Place order through MunchaLunch 	<p>Any member who would like to help can reach out to Leanne at cameronfundraising.pac@gmail.com or attend one of the PAC meetings in person to express interest.</p>

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4.6	Special Projects	<p>1. Line Painting - PAC will look into a new project to get lines repainted on the basketball courts and additional line painting for games and aesthetics where needed - an in-house option is available through the school.</p>	<p>Position VACANT</p> <p>Action: Will get underway with final input from Ginnelle</p>
4.7	Communications	<p>1. We have a few ways to communicate to the school community:</p> <ul style="list-style-type: none"> a. Social Media – FaceBook & Instagram (cameronelementarypac) b. Website – https://cameronprojectspac.wixsite.com/cameron-elementary c. School Email d. Word of Mouth e. Posters at the school f. Flyers sent home with students g. Newsletter h. PAC Bulletin Board <p>2. Communications Coordinators inquiring about the opportunity to develop a PAC Newsletter - Keep to monthly PAC Updates format for now</p> <p>3. A survey to parents/guardians has been developed by our Communications Coordinators - looking to discuss priority objectives and finalize questions for the survey.</p> <p>A call to all parents/guardians, please join our FaceBook Group for up-to-date information about our school events & programs. It is a safe and open space to ask questions and get help from the school community.</p> <p>Cameron Elementary Parents Group Facebook</p>	<p>Position VACANT</p> <p>Action: Contact web administrator for updates to upcoming events, and to update DONATION link to e-transfer directly to the PAC Treasurer email address.</p> <p>Action: Discuss upcoming survey to parents/guardians.</p>

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4.8	Emergency Preparedness	<ol style="list-style-type: none"> 1. A major restocking was done last year. 2. All bins and backpacks have been stocked appropriately. Tarps have been added to all bins. 	
4.9	Correspondence	<ol style="list-style-type: none"> 1. BCCPAC - Reminder for 2026/27 Gaming Grant applications opening in April/May 2026. 2. Invoice for Nourish Kids Presentation 3. Burnaby District PAC - sharing info on a "Safer Schools Together Session" taking place at Burnaby North Secondary School on March 30. 4. Face Painting service provider - Marie-Helen Babin reached out on March 12 to offer her professional face painting services. 5. RBC - Volunteers for Movie Night- 3 staff members from RBC - however a grant application was not submitted as the deadline had passed. RBC Volunteers are looking to join us at the Year End BBQ on June 18, 2026. There is an opportunity for a \$1,500 grant application for this event. 6. Tammy from the BMSS Scholarship Committee sent in the submissions from applicants for the BMSS Cameron Alumni Scholarship. The submissions are being reviewed by Executive members and the recipient of the award will be chosen by April 14, 2026. <ol style="list-style-type: none"> a. Winner has been chosen - \$500 scholarship awarded 7. Madalyn from Gardenworks responded to PAC inquiry about the fundraiser details. A correction was made from PAC with regards to the sales value of the gift cards. 8. Steve from DYNAMO swim club offering swim lessons and training at the Fitness 2000 pool in the community. For each family that registers a child for a swim program, PAC receives \$50. 	<p>Action: Look into volunteer options for face painters at the year end BBQ</p> <p>Action: Jesse to follow up with RBC for volunteer support/grant application</p> <p>Action: Melissa to deliver winner's cheque and letter to Tammy at BMSS</p> <p>Action: Contact Steve from Dynamo to set up partnership</p>

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		<p>9. Ms Good wrote back to confirm that she has made some purchases and will submit receipts to the office - cheque has been issued in the amount of \$497.13</p> <p>10. BCCPAC Newsletter March 2026 and AGM info.</p> <p>11. Diana from Criterion responded to PAC request to hold on renewing the movie license agreement. Unfortunately a 90 day notice was required to hold the renewal of the license, therefore PAC will use Criterion for the 2026/27 school year and look into other options in future.</p> <p>12. Sure Copy Invoice received for Feb/March.</p> <p>13. School Admin responded to a PAC inquiry about the Year End BBQ, a suggested date of June 18 was put out for discussion.</p>	<p>Action: Deliver cheque to Peter at Sure Copy</p>
4.10	Business arising from past minutes		
4.10a		<p>Front of School Fencing Project –</p> <p>A permanent fence has been approved by the district. The funding for the new fence will be under the Capital Project funding for the new school build, and therefore will align within the timeline of that construction.</p>	
4.10b		<p>PAC Bulletin Board updated - Thank you to Ginnelle for updating the PAC Info Board - the board is located at the main entrance doors to the school, to the right just as you enter the building. We ask that parents/guardians take a look at the board for the latest info and give their feedback to PAC.</p>	
4.10c		<p>Grade 7 Camping Trip - PAC will be working with the Grade 7 Grad Committee to run 2 Treat Days (Mini Donuts & Bubble Tea) in April and May where all proceeds from those fundraisers will go to support the Grade 7 Camping Trip.</p>	

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4.10d		Playground Line Painting - PAC is interested in getting quotes for painting proper lines around the basketball court and possibly paint some games on the ground in the undercover area - principal advised us last meeting that this can be done in-house at no charge to the PAC	Action: Choose the spots that need the most attention and have the school attend to the painting.
4.10e		Kids Gaming Supplies – PAC has funded the purchase of basketballs, soccer balls, and volleyballs for the classrooms. Ms Rampersad has purchased \$1,000 worth of equipment and it has been distributed to all the divisions	Action: Ms Rampersad to send invoice for equipment to PAC.
4.11	New Business		
4.11a		Movie License for 2026/2027 - PAC will continue the agreement with Criterion for another year for the PAC movie license. This license will give us the opportunity to host Movie Nights in the upcoming school year.	Action: Keep note that renewal is automatic unless a 90 Day Notice is given to Criterion to stop the renewal - around December 2026.
4.11b		Year End BBQ - Now that the date is chosen for the Year End BBQ - PAC will work on booking entertainment and budget for purchasing products for the concession.	Action: Discuss where the BBQ will happen - staff suggested to set up the BBQ in the undercover area at the back of the school and use the open space at the side of the school and near the music portable, as well as the basketball court for the inflatable
4.11c		Sports Day Treat - PAC will be providing a treat (ex. Juice box) to each participant at Sports Day on Friday, May 15th.	Action: Discuss the item to provide and make the purchase - PAC Exec will take a poll and finalize details by May 1

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4.11d		AGM Planning - PAC will be planning for the Annual General Meeting in May and will look into opportunities to recruit new executive members for roles that are vacant.	
4.11e		Welcome to K Event - PAC will attempt to have a representative at the school's Welcome to K event held on Monday, June 22 at the school. Possibility of providing a small treat for the kids and some PAC info for the parents.	Action: Discuss if any members are available to attend and what treat/info to provide - Ginnelle able to represent PAC at the event - printouts available and PAC Exec will set up a poll to see if a treat is to be provided.

Cameron Elementary PAC Website: <https://cameronprojectspac.wixsite.com/cameron-elementary>



QR link to PAC website

5. Meeting adjourned __8:15__ pm

PAC Executive 2025-2026

Chair	Rami Touffaha
Vice Chair	Jesse Corrigan
Secretary	Vacant
Treasurer	Ramin Marghi
Fundraising	Leanne Bentley
Social Coordinator	Vacant
DPAC Liaison	Vacant

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Emergency Preparedness Nargis Andish

Special Projects **Vacant**

Communication Coordinator Tina Sun & Ginelle Sussums

Member at Large Leila Marghi, Melissa Wilson, Stefanie Touffaha

K	Gr.1	Gr.2	Gr.3	Gr.4	Gr.5	Gr.6	Gr.7	Total
	2	1	1	3	1		3	11

Parent representation by Grade Level (Min 2 / year needed)

PAC Meetings this year:

Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
18	16	20	None	22	19	None	16	21 AGM	18 (year end)