

# Cameron Elementary Parent Advisory Council (PAC)

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The Cameron PAC recognizes that we are on the ancestral and unceded homelands of the hən̓q̓əmi̓nəm̓ (Halkomelem) and Skwxwú7mesh (Squamish) speaking peoples. We are grateful to be on this territory.

## Cameron PAC Meeting Minutes

<b>Date, Time, Location:</b>		Thursday, February 19, 2026 7:00pm, Cameron School Library	
<b>Attendees:</b>	Melissa Wilson	Leila Marghi	Rami Touffaha
Stefanie Touffaha	Mike Nielsen	Sean Gaster	Jesse Corrigan
Ginelle Sussums	Rerto Del Aguila	Olga Dela Torre	Adam Johnstone
Refu Reyes	Eloira D	Thi Thas Ngoc Nguyen (sorry about spelling 😊)	Richard Per (Asst Sup't)
Matthew S	Alison Wagler	Tran ThasThy (sorry about spelling 😊)	Quintin VanDyk (Station 1 - Architect)
Kira Fantov	Vince Tingey	Josephine Redada (Director of Capital Projects)	Mat Romkema (Project Manager)

1. Call to order: 7:05 pm
2. Welcome, Land Acknowledgement and introductions
3. Adoption of minutes from January 22, 2025 meeting: **Motioned by: J Corrigan**  
**Seconded by: M Wilson**

**NOTE: Big thanks to recently joined parents. PAC still has vacant positions! See in Action column below.**

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Item	Topic	Discussion	Action Required
4. Reports and Updates			
4.0	New Build	<ol style="list-style-type: none"> <li>1. Station 1 Architects: Quintin provided a screen share overview of the new 3-level school and parking lot to be constructed on the existing gravel field.</li> <li>2. Ground floor will contain Before/After care rooms (2), K-1 classrooms with ensuite washrooms (6), library, multi-purpose room, Indigenous Hub, administration offices, Gym. Gym washrooms accessible from outside for playground access. Gym and multipurpose spaces can be accessed with the rest of the school secured, for rental / community programming.</li> <li>3. 2nd (primary) and 3rd (intermediates) floors are same layout (9 each floor) and three stairwells.</li> <li>4. Mat provided status: Contractors' bid scheduled to close in March, expecting site work starting in summer / fall.</li> <li>5. Mat confirmed construction is targeting to open new school for Sept 2028.</li> <li>6. Oct 2028: Existing school will be decommissioned, removed and replaced with all-weather playing field by Jan 2029.</li> </ol>	
4.1	Principal's report	<ol style="list-style-type: none"> <li>1. Report card - Digital will be available March 11 on Family Portal. Password can be reset. Files will save for one year. Download at home before one year. Paper copy can print at Office upon request</li> <li>2. Outdoor recess &amp; lunch: <b>Make sure students come to school dressed for weather and with change of clothes</b></li> <li>3. Nourish Kids presentation planning underway</li> <li>4. Celebrating Diversity of Families walk Feb 20th</li> <li>5. Shoebox Donation project concludes end of Feb</li> </ol>	<p><b>Action:</b></p> <p>Parents: Check Burnaby Summer School website for registration dates.</p>

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		<p>6. Grade 7 camp planning continues - exploring fundraising, grants and possible food subsidy ideas</p> <p>7. Summer school not offered at Cameron due to Construction. Options will be available at Seaforth. Weekly camps will be offered at Stoney Creek.</p>	
4.2	Treasurer report	<p>Closing balances (As of February 9, 2026):</p> <ol style="list-style-type: none"> <li>1. BMO (Fundraising/Operating) \$4,864.97</li> <li>2. GVCCU (Gaming) \$18,412.32</li> </ol> <ol style="list-style-type: none"> <li>1. Update on incoming funds::             <ol style="list-style-type: none"> <li>a. Purdys cheque received from Winter fundraiser - \$925.51</li> <li>b. Operating Grant received from SD 41 - \$206.23</li> <li>c. Feb 13 Movie Night Concession - ~\$200</li> <li>d. February 20 TCBY Treat Day - ~\$150</li> <li>e. Check with RBC regarding grant support for part of Gr 7 Camp food</li> </ol> </li> <li>2. Teacher Consumables – next submission deadline is Friday, March 6, 2026 - please submit receipts to the office or place in the PAC mailbox</li> <li>3. Teacher Consumables for 2026/27 – the goal is to raise \$2,800 from fundraising efforts to carry forward to next year</li> <li>4. Teacher wishlist item purchased - 400 Mini Whiteboards - \$1,080 +tax - currently being distributed to all divisions</li> </ol>	
4.3	Social Coordinator report	<ol style="list-style-type: none"> <li>1. <b>School Wide Presentation: Nourish Kids</b> nutrition presentation - Dates set for March 2, 4, 6, &amp; 9             <ol style="list-style-type: none"> <li>a. PAC will be donating \$1,000 to fund this presentation (from Gaming)</li> </ol> </li> <li>2. <b>Staff Appreciation Event</b> – traditional</li> </ol>	<b>Position VACANT - Help!?!</b>

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		<p>event held to show appreciation to the school staff close to the end of the year - May 29, 2026</p> <p><b>3. Year-end BBQ – date TBD</b></p> <ul style="list-style-type: none"> <li>a. Reach out to Parks &amp; Rec + Inflatable games</li> <li>b. Look for grant funding of BBQ</li> </ul> <p><b>4. School Wide Field Trip - Belcarra Regional Park field trip - Friday, June 5</b></p> <p><b>PAC is always in need of parent volunteers when running social and fundraising events. If you are a parent who is willing and able to volunteer some time to help, we would greatly appreciate it.</b></p> <ul style="list-style-type: none"> <li>a. There is a link on the Cameron PAC website for “Volunteer”, please fill in your name, email, and number and submit.</li> <li>b. <a href="#">Volunteer   Cameron PAC</a></li> <li>c. Fantastic way to meet other parents and help the school community.</li> </ul>	<p><b>Action:</b> Discuss potential dates for year-end BBQ in June</p>
4.4	Fundraising report	<p><b>1. Fundraising Update:</b></p> <ul style="list-style-type: none"> <li>a. PAC has collected funds from PedalHeads fundraiser from 2025 - \$775 - same fundraiser has been set up for 2026</li> <li>b. Treat Days will be running monthly again through 2026, with TCBY on February 20, and March 13. All of these are open for ordering now on Munchalunch.com</li> </ul> <p><b>2. Upcoming:</b></p> <ul style="list-style-type: none"> <li>a. <b>Movie Night</b> - concession stand.</li> <li>b. <b>Purdys Chocolates</b> – Spring</li> </ul>	<p>Any member who would like to help can reach out to Leanne at <a href="mailto:cameronfundraising.pac@gmail.com">cameronfundraising.pac@gmail.com</a> or attend one of the PAC meetings in person to express interest.</p> <p><b>Action:</b> Discuss and set dates for upcoming fundraising events – Treat Days in April, May &amp; June,</p>

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		<p>Fundraiser coming soon! Celebrate several holidays over the Spring with some chocolate and goodies to share with family or give as a gift.</p> <ul style="list-style-type: none"> <li>c. <b>Treat Days</b> – Treat Days will happen more regularly this year, with dates March open for ordering.             <ul style="list-style-type: none"> <li>i. <b>Next TCBY Treat Day is on Friday, Feb 20, 2026. Order deadline is Feb 13, 2026.</b></li> <li>ii. Place order through <a href="#">MunchaLunch</a></li> </ul> </li> <li>d. <b>Neufeld Farm Market</b> – Variety of frozen products; meats, seafood, appetizers, sweets and treats. Planning Orders April 16th-May 6th for <b>Delivery May 14th</b></li> <li>e. <b>Garden Works</b> – Community Garden Centres – plants, flowers, gardening tools, home decor, and all your planting needs.             <ul style="list-style-type: none"> <li>i. Late March/Early April - <b>Close April 16th</b></li> </ul> </li> <li>f. <b>Year-end BBQ Concession</b> – depending on the responsibility of the PAC in this event, there may be a chance to fundraise through concession sales.</li> <li>g. <b>Parent Donations</b> - PAC looking into setting up a donation link on the PAC Website to allow parents to donate any amount at their discretion through e-transfer to the PAC. - update website with instructions <b>Goal for Donations to be detailed to capture hearts!</b></li> </ul>	<p>as well as Garden Works, and Neufeld Farms.</p> <p>Contact web administrator for updates to upcoming events, and to update DONATION link to e-transfer the <a href="mailto:camerontreasurer2018.pac@gmail.com">camerontreasurer2018.pac@gmail.com</a> email address.</p>
4.5	DPAC report	<ul style="list-style-type: none"> <li>1. DPAC Meetings are held at Burnaby Central Secondary School – 7-9PM             <ul style="list-style-type: none"> <li>a. Feb 18 – General Meeting</li> <li>b. April 14 - Board of Education Public</li> </ul> </li> </ul>	<b>Position VACANT</b>

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		<p style="text-align: center;">Meeting</p> <ul style="list-style-type: none"> <li>c. April 15 - Special Meeting (2026-27 Annual Budget Update from the School District)</li> <li>d. April 20 - General Meeting</li> <li>e. April 22 - Partner Group Budget Input - formal feedback to the district on the proposed 2026-27 budget</li> <li>f. April 28 - Board of Education Public Meeting - 2026-27 Annual Budget presented for Board approval</li> <li>g. June 1 – Annual General Meeting</li> </ul> <p>2. Grade 6/7 Band Update:</p> <ul style="list-style-type: none"> <li>a. At the Jan 27 Board meeting, trustees approved a Grade 6/7 band program delivered through Community and Continuing Education, beginning in September 2026. The model is designed to be cost-neutral, meaning it does not draw on the School District’s operating budget.</li> </ul>	
4.6	Special Projects	<p>1. <b>Line Painting for hop-scotch / games-</b> Facility maintenance request to be submitted.</p>	<p><b>Position VACANT</b></p> <p><b>Action:</b> PAC to consult with school admin on needs</p>
4.7	Communications	<p>1. We have a few ways to communicate to the school community:</p> <ul style="list-style-type: none"> <li>a. Social Media – FaceBook &amp; Instagram (cameronelementarypac)</li> <li>b. <a href="https://cameronprojectspac.wixsite.com/cameron-elementary">Website</a> – <a href="https://cameronprojectspac.wixsite.com/cameron-elementary">https://cameronprojectspac.wixsite.com/cameron-elementary</a></li> <li>c. School Email</li> <li>d. Word of Mouth</li> <li>e. Posters at the school</li> <li>f. Flyers sent home with students</li> </ul>	<p><b>Position: Filled! Thank you!</b></p> <p><b>Action:</b> Contact web administrator for updates to upcoming events, and to update DONATION link to e-transfer the <a href="mailto:camerontreasurer2018.pac@gmail.com">camerontreasurer2018.pac@gmail.com</a> email address.</p>

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		<p style="text-align: center;">g. Newsletter h. PAC Bulletin Board</p> <p>2. Communications Coordinators inquiring about the opportunity to develop a PAC Newsletter</p> <p style="padding-left: 20px;">a. Further inquiries needed into:</p> <ul style="list-style-type: none"> <li>● Content - visuals, language considerations, upcoming events</li> <li>● Timeframe - (monthly/quarterly?)</li> <li>● Distribution method - email, online, social platforms, chat groups</li> </ul> <p style="text-align: center;"><b>A call to all parents/guardians, please join our FaceBook Group for up-to-date information about our school events &amp; programs. It is a safe and open space to ask questions and get help from the school community.</b></p> <p style="text-align: center;"><a href="#"><u>Cameron Elementary Parents Group   Facebook</u></a></p>	
4.8	Emergency Preparedness	<p>1. A major restocking was done last year.</p> <p>2. All bins and backpacks have been stocked appropriately. Tarps have been added to all bins.</p>	
4.9	Correspondence	<p>1. S.U.C.C.E.S.S. Helpline - Victor Lau from the Counselling and Critical Support Team at S.U.C.C.E.S.S. contacted PAC to introduce this new service. The Helpline # is 1-888-721-0596 - the helpline provides confidential and anonymous emotional support and information/referral services, with a particular focus on supporting individuals and families who may face language or cultural barriers when accessing mental health support. Services are available in Cantonese, Mandarin, Korean, Farsi/Dari, and Ukrainian.</p>	<p style="text-align: center;"><b>Secretary Position VACANT - Help!?!</b></p>

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		<ol style="list-style-type: none"> <li>2. PedalHeads - Nick Pavlakis contacted PAC to arrange payment of overdue funds.</li> <li>3. RBC - Volunteers for Movie Night confirmed - 3 staff members from RBC will join us for Movie Night to help with set up, concession, and take down.</li> <li>4. SD41 Accounting - Payment of Operating Grant received by cheque and EFT Transfer Payments Form received for completion - future Operating Grants will be received by EFT.</li> <li>5. Submission received from LSS teacher for consumables - PAC will process the submission at the next deadline, March 6.</li> </ol>	
4.10	Business arising from past minutes		
4.10a		<p><b>Front of School Fencing Project –</b></p> <p>A permanent fence has been approved by the district. The funding for the new fence will be under the Capital Project funding for the new school build, and therefore will align within the timeline of that construction.</p>	
4.10b		PAC bulletin board updated with relevant information - ongoing, will complete once executive positions are filled	<b>Action:</b> Print contacts of PAC executives and place them on PAC bulletin board.
4.11	New Business		
4.11a		<p><b>Grade 7 Camping Trip –</b> Further discussion will be given to this - PAC will look into whether funds are still available towards field trips.</p>	
4.11b		<p><b>Playground Line Painting -</b> PAC is interested in getting quotes for painting proper lines around the basketball court and possibly paint some games on the ground in the undercover area - <b>principal advised us last meeting that this can be done in-house at no charge to</b></p>	

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		<b>the PAC</b>	
4.11c		<b>Kids' Gaming Supplies</b> – PAC would like to fund the purchase of basketballs, soccer balls, and volleyballs for the classrooms. Ms Rampersad has been given a \$1,000 budget to make the purchase on PAC's behalf.	<b>Action:</b> Ms Rampersad to place an order for outdoor sports equipment.

5. Meeting adjourned 8:40 pm

### PAC Executive 2025-2026

Chair	Rami Touffaha
Vice Chair	Jesse Corrigan
<b>Secretary</b>	<b>Vacant</b>
Treasurer	Ramin Marghi
Fundraising	Leanne Bentley
<b>Social Coordinator</b>	<b>Vacant</b>
<b>DPAC Liaison</b>	<b>Vacant</b>
Emergency Preparedness	Nargis Andish
<b>Special Projects</b>	<b>Vacant</b>
Communication Coordinator	Tina Sun & Ginelle Sussums
Member at Large	Leila Marghi, Melissa Wilson, Stefanie Touffaha

K	Gr.1	Gr.2	Gr.3	Gr.4	Gr.5	Gr.6	Gr.7	Total
	2	1	1	3	1		3	11

Parent representation by Grade Level (Min 2 / year needed)

PAC Meetings this year:

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Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
18	16	20	None	22	19	None	16	21 AGM	18 (year end)

Cameron Elementary PAC Website: <https://cameronprojectspac.wixsite.com/cameron-elementary>



QR link to PAC website