

Cameron Elementary Parent Advisory Council (PAC)

The PAC represents parents/guardians, encourages parent involvement in the school, and supports the school community through events and fundraising.

The Cameron PAC recognizes that we are on the ancestral and unceded homelands of the hən̓q̓əmi̓ñəm̓ (Halkomelem) and Skwxwú7mesh (Squamish) speaking peoples. We are grateful to be on this territory.

Cameron PAC Meeting Minutes

Date, Time, Location:		Thursday January 22, 2026 7:00pm, Cameron School Library	
Attendees:	Sean Gaster	Mike Nielsen	Ramin Marghi
Rami Touffaha	Ginelle Sussums	Tina Sun	Pedro Herrera
Leanne Bentley (via Teams)	Stefanie Touffaha (via Teams)		

1. Call to order: 7:15 pm
2. Welcome, Land Acknowledgement and introductions
3. Adoption of minutes from November 20, 2025 meeting: **Motioned: Ramin Marghi**

Seconded: Rami Touffaha

****Special Announcement: Tina Sun and Ginelle Sussums were nominated as Communications Coordinators in a shared role - they will be supported by current PAC executive members to fulfill this crucial role - THANK YOU for joining the PAC Executive Team!****

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Item	Topic	Discussion	Action Required
4. Reports and Updates			
4.1	Principal's report	<ol style="list-style-type: none"> 1. Literacy week next week - January 26-30 2. Busy time for student programs including Candygrams and the "Shoebox Project for Women" - where students are packing gift-filled shoe boxes and donating them to women who have been impacted by homelessness. Last year the students made 55 boxes and they are hoping to meet that goal again this year 3. Basketball teams are in full swing - mid season - and the girls had enough interest to form their own team this year 4. February will be busy with assemblies, community walks and Pink Shirt Day near the end of the month 5. BFC (Burnaby Football Club) Soccer games have started after school through ASSAI (After School Sport and Arts Initiative) 6. Facilities: <ol style="list-style-type: none"> a. Decisions are being made with regards to facilities in the new school build b. Communal spaces will be planned for each floor of the new building c. February PAC Meeting on Thursday, Feb 19, will have a special guest from the City of Burnaby's Engineering Team to discuss the process for building the new school - A Virtual Reality session will be hosted in the gym to allow parents/guardians to get a virtual walk through of the new school d. Breaking ground slated for the end 	Action:

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		<p style="text-align: center;">of March - tentative timeline</p> <ol style="list-style-type: none"> 7. Math School Goal - different strategies and activities to support various abilities in mathematics <ol style="list-style-type: none"> a. Pro D Day in January was focused on achieving math goals b. Feedback from students shows reduced anxiety in relation to mathematics - group learning and the right tools/resources were some of the reasons given in helping kids feel more comfortable with math 8. Educational Assistants have also been provided with extra training and additional resources such as Canva 9. Burnaby School District has approved an offer for FREE swim lessons through the City of Burnaby programs for all Grade 5 students - more details to follow <ol style="list-style-type: none"> a. Be Active Pass through the City of Burnaby is also available for Grade 5 students to use pools, arenas, and community centres - check City of Burnaby website to register 10. Summer School sessions are tentatively on hold for the next few years at Cameron due to the disruptions from the new school construction 	
4.2	Treasurer report	<p>Closing balances (As of January 18, 2026):</p> <ol style="list-style-type: none"> 1. BMO (Fundraising/Operating) \$1,783.59 2. GVCCU (Gaming) \$18,412.32 <ol style="list-style-type: none"> 1. Update on incoming funds:: <ol style="list-style-type: none"> a. Pedalheads cheque - \$775 b. January TCBY Treat Day - ~\$150 2. Teacher Consumables – 3 submissions received at December submission deadline - \$50 cheques sent to Div 3, Div 6, and ELL 	

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		<p>teacher</p> <ol style="list-style-type: none"> 3. Nourish Kids update - Dates selected <ol style="list-style-type: none"> a. \$1000 in funds available to support this school wide program 4. Teacher Consumables for 2026/27 – the goal is to raise \$2,800 from fundraising efforts to carry forward to next year 5. Teacher wishlist item to be purchased soon - Mini Whiteboards - \$1,080 +tax <ol style="list-style-type: none"> a. 1 set of 40 has been purchased to test the product quality (\$90+tax) 	
4.3	Social Coordinator report	<ol style="list-style-type: none"> 1. Early Staff Appreciation Event – Successful event in November for the teachers and staff who were very appreciative of the effort from PAC. 2. School Wide Presentations – <ol style="list-style-type: none"> a. Drumming sessions were fun and interactive, PAC contributed \$3,000 towards this presentation. b. Nourish Kids - nutrition presentation - March 2, 4, 6, & 9 - PAC will be donating \$1,000 to fund this presentation 3. Movie Nights – Valentine’s Day themed Movie Night is set for Friday, February 13. <ol style="list-style-type: none"> a. Gnomeo & Juliet has been chosen for the next movie night b. Tickets and presale concession items (pizza, snacks, drinks, candies) available on Munchalunch.com c. Cash concession will also be set up 	<p>Position VACANT</p> <p>Action: Leanne to submit rental application form to district staff for use of the gym on Friday, Feb 13</p>

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		<p style="text-align: center;">at the movie night</p> <p>4. Staff Appreciation Event – traditional event held to show appreciation to the school staff close to the end of the year - May 29, 2026</p> <p>5. Year-end BBQ – date TBD</p> <p>6. PAC is always in need of parent volunteers when running social and fundraising events. If you are a parent who is willing and able to volunteer some time to help, we would greatly appreciate it.</p> <ul style="list-style-type: none"> a. There is a link on the Cameron PAC website for “Volunteer”, please fill in your name, email, and number and submit. b. Volunteer Cameron PAC c. Fantastic way to meet other parents and help the school community. 	<p>Action: Discuss potential dates for year-end BBQ in June</p>
4.4	Fundraising report	<p>1. Fundraising Update:</p> <ul style="list-style-type: none"> a. PAC still trying to collect funds from PedalHeads fundraiser from 2025 - several attempts to communicate with Nick from Pedalheads have gone unanswered - \$775 outstanding b. Treat Days from the fall session were a great success, hoping to build on that momentum into the new year - \$543 profit from 3 sessions in the fall. c. Treat Days will be running monthly again through 2026, starting with TCBY on January 23, February 20, and March 13. All of these are open for ordering now on Munchalunch.com 	<p>Any member who would like to help can reach out to Leanne at cameronfundraising.pac@gmail.com or attend one of the PAC meetings in person to express interest.</p> <p>Action: Discuss and set dates for upcoming fundraising events – Treat Days in April, May & June, as well as Garden Works, and Neufeld Farms.</p>

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		<p>d. Growing Smiles fundraiser - PAC sold holiday plants and decorations. \$215 raised from this fundraiser and it brought some colour and holiday cheer to the school hallways as well.</p> <p>2. Upcoming:</p> <p>a. Purdys Chocolates – Spring Fundraiser is here! Celebrate several holidays over the Spring with some chocolate and goodies to share with family or give as a gift - online orders open now, order deadline is March 3rd and expected delivery on March 12th</p> <p>b. Treat Days – Treat Days will happen more regularly this year, with dates in January, February, and March open for ordering now</p> <p>i. Next TCBY Treat Day is on Friday, Feb 20 - order deadline Feb 14</p> <p>ii. Place order through MunchaLunch</p> <p>c. Garden Works – Community Garden Centres – plants, flowers, gardening tools, home decor, and all your planting needs - PAC will be selling Gift Cards for use at the store, just in time for Mother’s Day and Spring planting</p> <p>i. Late March/Early April</p> <p>d. Neufeld Farm Market – Variety of frozen food products; meats, seafood, appetizers, sweets and treats</p> <p>i. Late April/Early May</p> <p>e. Year-end BBQ Concession</p> <p>f. Parent Donations - PAC looking into setting up a donation link on the</p>	
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		<p>PAC Website to allow parents to donate any amount at their discretion through e-transfer to the PAC - THANK YOU to those who have donated to the PAC this year, whether through supporting our fundraising events or monetary donations - your support is helping our PAC offer so much to the students and teachers alike</p>	
4.5	DPAC report	<ol style="list-style-type: none"> 1. District PAC (DPAC) Representative position VACANT 2. DPAC Meetings are held at Burnaby Central Secondary School – 7-9PM <ol style="list-style-type: none"> a. Feb 17 – General Meeting b. April 14 or 20 General Meeting c. June 1 – AGM 	<p>Position VACANT</p> <p>Action: Promote position as vacant and select interim representative</p>
4.6	Special Projects	<ol style="list-style-type: none"> 1. Basketball Hoop Replacement – PAC purchased a new basketball hoop and netting for the school at a price of \$336.77 and the school had it installed on a new backboard <ol style="list-style-type: none"> a. 2 more nets have been donated by a parent as replacements in the event the current netting is damaged - thank you! 2. PAC will look into a new project to get lines repainted on the basketball courts and additional line painting for games and aesthetics where needed - an in-house option is available through the school - updates to follow 	<p>Position VACANT</p> <p>Action: PAC to inquire about available resources and any limitations - needs assessment to be performed</p>

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4.7	Communications	<p>1. We have a few ways to communicate to the school community:</p> <ul style="list-style-type: none"> a. Social Media – FaceBook & Instagram (cameronelementarypac) b. Website – https://cameronprojectspac.wixsite.com/cameron-elementary c. School Email d. Word of Mouth e. Posters at the school f. Flyers sent home with students g. Newsletter h. PAC Bulletin Board <p>A call to all parents/guardians, please join our FaceBook Group for up-to-date information about our school events & programs. It is a safe and open space to ask questions and get help from the school community. Cameron Elementary Parents Group Facebook</p>	<p>Position VACANT</p> <p>Action: Contact web administrator for updates to upcoming events, and to update DONATION link to e-transfer the camerontreasurer2018.pac@gmail.com email address.</p>
4.8	Emergency Preparedness	<ul style="list-style-type: none"> 1. A major restocking was done last year. 2. Minor walk around to check that backpacks and bins are present and stocked completed by our coordinator. 3. All bins and backpacks have been stocked appropriately. Tarps have been added to all bins. 	
4.9	Correspondence	<ul style="list-style-type: none"> 1. BMSS Scholarship Coordinator, Tammy, has been in touch - PAC has let Tammy know that we will be offering the BMSS Alumni Scholarship this year to a former Cameron Elementary student who is graduating in 2026. The amount of the scholarship will be \$500. 	

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		<ol style="list-style-type: none"> 2. Pedalheads - \$25 promotion fundraiser for 2026 - programs such as bike lessons, swim lessons etc... offering \$25 OFF to the user and a \$25 donation to our PAC. 3. Ms Good, Teacher Librarian has been notified of the \$500 donation to the school library - Ms. Good has responded and is grateful and excited to stock up on books, magazines, and club supplies. 4. Ms Hall, Music Teacher, was contacted to inform her that \$500 in funds are available to the music program. An initial idea to order some supplemental choir shirts for performances has been put on hold. Funds are still available for this year or will be added towards next year's music program funds if not used. 5. Raffle winner Alex Zagaras was contacted to ensure the winning cheque was received. 	<p>Action: Tina & Ginelle (newly appointed Communications Coordinators) - inquiring about the opportunity to develop a PAC Newsletter - PAC currently provides information to share in the school's newsletter, but looking at the option of sending out our own.</p> <p>Further inquiries needed into:</p> <ul style="list-style-type: none"> ● Content - visuals, language considerations, upcoming events ● Timeframe - (monthly/quarterly?) ● Distribution method - email, online, social platforms, chat groups
4.10	Business arising from past minutes		
4.10a		<p>Front of School Fencing Project – UPDATE</p> <p>Permanent fence has been approved by the district. The funding for the new fence will be under the Capital Project funding for the new school build, and therefore will align within the timeline of that construction.</p>	
4.10b		<p>PAC bulletin board updated with relevant information - ongoing, will complete once executive positions are filled.</p> <p>All current contacts for PAC executives have been updated.</p>	<p>Action: Print contacts of PAC executives and place them on PAC bulletin board.</p>

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4.11	New Business		
4.11a		<p>Grade 7 Camping Trip – Can PAC support with Gaming Funds? Specific fundraiser geared towards supporting this event?</p> <p>Further discussion will be given to this request - PAC will look into whether funds are still available towards field trips.</p>	
4.11b		<p>Playground Line Painting - PAC is interested in getting quotes for painting proper lines around the basketball court and possibly paint some games on the ground in the undercover area - principal advised us at the meeting that this can be done in-house at no charge to the PAC</p> <p>One concern with painting lines on the basketball court is the effect of upcoming construction - principal advised us that the court and playground will be staying there so no concern over access</p>	<p>Action: PAC to consult with school admin on needs and resources available - Re:Special Projects Action</p>
4.11c		<p>Kids Gaming Supplies – PAC would like to fund the purchase of some gaming equipment for use at recess and lunchtime. Items like balls, jump rope, scoops and balls, etc...</p> <p>One major concern to address is the storage and proper return of the equipment after each use.</p>	<p>Action: Put in an order for gaming equipment/supplies.</p>

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Cameron Elementary PAC Website: <https://cameronprojectspac.wixsite.com/cameron-elementary>



QR link to PAC website

5. Meeting adjourned ___8:40___ pm

PAC Executive 2025-2026

Chair	Rami Touffaha
Vice Chair	Jesse Corrigan
Secretary	Vacant
Treasurer	Ramin Marghi
Fundraising	Leanne Bentley
Social Coordinator	Vacant
DPAC Liaison	Vacant
Emergency Preparedness	Nargis Andish
Special Projects	Vacant
Communication Coordinator	Tina Sun/Ginelle Sussums
Member at Large	Leila Marghi, Melissa Wilson, Stefanie Touffaha

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K	Gr.1	Gr.2	Gr.3	Gr.4	Gr.5	Gr.6	Gr.7	Total
	2	1	1	3	1		3	11

Parent representation by Grade Level (Min 2 / year needed)

PAC Meetings this year:

Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
18	16	20	None	22	19	None	16	21 AGM	18 (year end)