

Cameron Elementary Parent Advisory Council (PAC)

The PAC represents parents/guardians, encourages parent involvement in the school, and supports the school community through events and fundraising.

The Cameron PAC recognizes that we are on the ancestral and unceded homelands of the hən̓q̓əmi̓nəm̓ (Halkomelem) and Skwxwú7mesh (Squamish) speaking peoples. We are grateful to be on this territory.

Cameron PAC Meeting Minutes

Date, Time, Location:		Thursday October 16, 2025 7:00pm, Cameron School Library	
Attendees:	Sean Gaster	Michael Nielsen	Ramin Marghi
Jesse Corrigan	Rami Touffaha	Rodica Vieru	

1. Call to order: 7:10 pm
2. Welcome, Land Acknowledgement and introductions
3. Adoption of minutes from September 18, 2025 meeting: **Motioned by: Jesse C**
Seconded by: Rami T

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Item	Topic	Discussion	Action Required
4. Reports and Updates			
4.1	Principal's report	<ol style="list-style-type: none"> 1. Classes are settling in. 2. FSA (Province standardized tests) results were very good and better than expected in some areas. Educational goals remain English and math literacy. 3. Terry Fox run was successful - thank you to PAC volunteers. 4. Volleyball season is underway - Gr 6, 7, Girls, Boys, lots of interest from students 5. Four more diversity awareness walks planned, Culture diversity was fun and students really engaged to represent 6. Report cards will be paper for Term 1, transitioning to online for Term 2, 3. 7. Events have been scheduled: Drumming week in January, Nourish Kids in spring and Belcarra end of year field trip reserved. 	Action:
4.2	Treasurer report	<p>Closing balances (As of October, 14, 2025):</p> <ul style="list-style-type: none"> • 1. BMO (Fundraising/Operating) \$2,555.50 2. GVCCU (Gaming) \$24,854.03 <ol style="list-style-type: none"> 1. Update on incoming fundraising: <ol style="list-style-type: none"> a. October 6 - Sun Oka: \$504 October 10 - TCBY Treat Day: ~\$100 b. Gaming Account: Sep 18 -BMSS Alumni Scholarship 50/50 Raffle: \$266.98 2. Teacher Consumables - Survey for a list of the top 5 items/categories they purchase, to learn if some meet the criteria for funding from the Gaming grant. 3. Field Trip funding of \$1,000 discussed last meeting will be used for a school wide presentation instead. The presentation of most interest to teachers is a program called Nourish Kids. This is a nutrition and health presentation to empower elementary 	<p>Action: Issue \$150 float for Movie Night concession.</p> <p>Action: Set up a survey questionnaire for teachers regarding the top 5 consumables items</p> <p>Action: Discuss dates for Nourish Kids program.</p>

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		<p>students in a fun and interactive way on the benefits of healthy eating, how foods help the body and how to maintain good well being.</p> <ol style="list-style-type: none"> 4. Teacher Consumables for 2026/27 - the goal is to fundraise \$2, 800 reimburse \$100 per Division teacher and \$50/non-enrolling staff next year. 5. PAC has budgeted \$1,750 for new items from the teachers' updated wishlist. There is also funding available from last year for music supplies. (One invoice recently paid for sports equipment from last year). 	<p>Action: Update teacher's wishlist by removing any items purchased or no longer needed.</p>
4.3	Social Coordinator report	<ol style="list-style-type: none"> 1. School Wide Presentations - Drumming scheduled for January 2026. Nutrition presentation timing yet to be determined. 2. Early Staff Appreciation Event - PAC received the go ahead from administration to have this event on Monday, December 8th before school starts ~8:00 AM <ol style="list-style-type: none"> a. There will be a need for volunteers to set-up and host this event. A call will be put out in November. 3. Pancake Breakfast - Date selected is Thursday, December 4th. <ol style="list-style-type: none"> a. Burnaby Firefighters will provide pancake batter and syrup and will be on site to cook the pancakes for us. b. Request for volunteer during serving window will be sent in Nov. Class serving times will be included for parents to align with their children (if preferred...). 	<p>Position VACANT</p> <p>Action: Confirm date for Nourish Kids nutrition presentation</p> <p>Action:</p> <p>Email pancake batter ingredient info to Stefanie for allergy warning notice to parents.</p> <p>Email order of divisions and any class pairings to Stefanie.</p> <p>Action: Test run the A/V set up for movie night.</p>

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		<p>4. Movie Nights - Halloween Family Movie Night is on Friday, October 17th. Close to 200 tickets sold.</p> <ul style="list-style-type: none"> a. A future Movie Night is planned for Friday, February 13, 2026 b. Potential for one more Movie Night at year-end <p>5. Staff Appreciation Event - traditional event held to show appreciation to the school staff close to the end of the year - May 29, 2026</p> <p>6. Year-end BBQ - date TBD</p> <p>7. PAC is always in need of parent volunteers when running social and fundraising events. If you are a parent who is willing and able to volunteer some time to help, we would greatly appreciate it.</p> <ul style="list-style-type: none"> a. There is a link on the Cameron PAC website for “Volunteer”, please fill in your name, email, and number and submit. b. Volunteer Cameron PAC c. Fantastic way to meet other parents and help the school community. 	<p>Action: Discuss potential dates for year-end BBQ in June</p>
4.4	Fundraising report	<ul style="list-style-type: none"> 1. Fundraising Update: 2. 50/50 Raffle for Burnaby Mountain Secondary School (BMSS) Alumni Scholarship - raised \$266.98 <ul style="list-style-type: none"> a. Discuss potential to use \$133.02 from the general account to make the grant an even \$400. b. Another 50/50 raffle before the winter break can be another option to raise the rest of the funds. 3. Sun-Oka Apples - successful first harvest session. - raised \$504 	<p>Any member who would like to help can reach out to Leanne at cameronfundraising.pac@gmail.com or attend one of the PAC meetings in person to express interest.</p>

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		<ul style="list-style-type: none">a. Apples schedule for delivery on Wednesday, October 22.b. Potential to do one more session for November delivery.4. Upcoming:<ul style="list-style-type: none">a. Movie Night Concessions - funds raised from concession sales are also geared to support teacher consumables.b. Purdy's Chocolates - Once in early December for the winter holidays, and again in March for the spring holidays. Funds raised from these events will be put aside for teacher consumables in 2026/27.c. TCBY Treat Days - Treat Days will happen more regularly this year, with dates in October, November, and December for the fall semester. Funds raised from Treat Days will be set aside for teacher consumables in 2026/27<ul style="list-style-type: none">i. October 10 date was a success, over 100 orders received with roughly \$100 in profit.ii. Upcoming dates: Nov 14 & Dec 12d. Neufeld Farm Market - Variety of frozen products; meats, seafood, appetizers, sweets and treats; and homemade pickles and jams. Funds raised from this event will be set aside for teacher consumables in 2026/27.e. Garden Works - Community Garden Centres - plants, flowers, gardening tools, home decor, and all your planting needs. Funds raised from this event will be set aside for teacher consumables in 2026/27.<ul style="list-style-type: none">i. Early April date - discussf. Year-end BBQ Concession - depending on the responsibility of the PAC in this event, there may be a chance to fundraise through concession sales.	<p>Action: Discuss and set dates for upcoming fundraising events - Treat Days in 2026, Garden Works, and Neufeld</p>
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4.5	DPAC report	<ol style="list-style-type: none"> 1. District PAC (DPAC) Representative position VACANT 2. DPAC Meetings are held at Burnaby Central Secondary School - 7-9PM <ol style="list-style-type: none"> a. Sept 15 - 1st General Meeting b. Oct 6 - Mini Conference (Entire PAC Exec is invited to attend) c. Oct 20 - General Meeting d. Nov 17 - General Meeting e. Jan 19 - General Meeting f. Feb 17 - General Meeting g. April 14 or 20 General Meeting h. June 1 - AGM 3. DPAC is accepting nominations for the Executive Committee <ol style="list-style-type: none"> a. Cariboo Lougheed Zone (1) b. Kingsway South Zone (1) c. Elections will take place on October 20th 	<p>Position VACANT</p> <p>Action: Promote position as vacant and select interim representative</p>
4.6	Special Projects	Pursue available community grants and work with school admin for content	Position VACANT - in-person attendance not required!
4.7	Communications	<ol style="list-style-type: none"> a. Social Media - FaceBook & Insta: (@cameronelementarypac) Cameron Elementary Parents Group Facebook b. https://cameronprojectspac.wixsite.com/cameron-elementary c. School Email d. Word of Mouth e. Posters at the school f. Flyers sent home with students g. School Newsletter (next: November) h. PAC Bulletin Board (updating) <p>A call to all parents/guardians, please join our FaceBook Group for up-to-date information about our school events & programs. It is a safe and open space to ask questions and get help from the school community.</p>	<p>Position VACANT - in-person attendance not required!</p> <p>Action: Contact web administrator for updates to upcoming events.</p> <p>Action: Redirect Cameronpac.ca domain (Ramin) to Cameron PAC website (discuss with George).</p>

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4.8	Emergency Preparedness	<ol style="list-style-type: none"> 1. A major restocking was done last year. 2. Minor walk around to check that backpacks and bins are present and stocked completed by our coordinator. 	Action: A few items are missing and will need to be purchased.
4.9	Correspondence	<ol style="list-style-type: none"> 1. PAC is in communication with RBC to offer volunteer support for Movie Night on October 17. RBC is able to send 3 volunteers to help. 2. Amanda Robertson from City of Burnaby Parks & Rec inquired if she could join our November meeting to discuss P&R role in the community. 	Action: Coordinate volunteers for Movie Night Action: Add Amanda Robertson COB P&R visit on the next agenda for November PAC meeting.
4.10	Business arising from past minutes		
4.10a		Front of School Fencing Project - UPDATE <ol style="list-style-type: none"> 1. Funding apparently available, timing to be confirmed with District. 	Action: Continue requests
4.10b		PAC bulletin board updated with relevant information - ongoing, will complete as executive positions are filled. Contact email for PAC executives have been updated.	Action: Print contacts and photos of PAC executives and place them on PAC bulletin board.
4.11	New Business		
4.11a		Popcorn Machines - PAC would like to conduct a test run of the 2 popcorn machines. The idea is to make popcorn after school and offer small bags of popcorn for free to the students who would like some. PAC will supply all the necessary ingredients.	Action: Discuss potential date for the test run and where to set up the machines.
4.11b		Basketball Hoop - PAC would like to offer to repaint the outdoor basketball hoop and install netting on the rim. At meeting, agreed to fund a new hoop with eyelets for netting. Current backboard can be replaced by the school	Action: Get quotes for paint, new rim(s), and install a net on the rim.

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		(carpentry). PAC will coordinate install of hoop once backboard is replaced.	
4.11c		Kids Gaming Supplies - PAC would like to fund the purchase of some gaming equipment for use at recess and lunchtime. Items like balls, jump rope, scoops and balls, hoola hoops, etc... Classrooms shall facilitate storage and proper return of the equipment after each use.	Action: Get quotes for gaming equipment/supplies.
4.12d		Room Numbering System - the sticker numbers on top corner of all outside doors are part of Fire department Fire Safety Plan, so cannot be removed. Class signs are posted in windows to inform parents.	

Cameron Elementary PAC Website: <https://cameronprojectspac.wixsite.com/cameron-elementary>



QR link to PAC website

5. Meeting adjourned _____ pm

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PAC Executive 2025-2026

Chair	Rami Touffaha
Vice Chair	Jesse Corrigan
Secretary	Vacant
Treasurer	Ramin Marghi
Fundraising	Leanne Bentley
Social Coordinator	Vacant
DPAC Liaison	Vacant
Emergency Preparedness	Nargis Andish
Special Projects	Vacant
Communication Coordinator	Vacant
Member at Large	Leila Marghi, Melissa Wilson, Stefanie Touffaha

K	Gr.1	Gr.2	Gr.3	Gr.4	Gr.5	Gr.6	Gr.7	Total
	2	1	1	3	1		3	11

Parent representation by Grade Level (Min 2 / year needed)

PAC Meetings this year:

Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
18	16	20	None	22	19	None	16	21 AGM	18 (year end)