

# Cameron Elementary Parent Advisory Council (PAC)

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The Cameron PAC recognizes that we are on the ancestral and unceded homelands of the hən̓q̓əmi̓nəm̓ (Halkomelem) and Skwxwú7mesh (Squamish) speaking peoples. We are grateful to be on this territory.

## Cameron PAC Meeting Agenda

<b>Date, Time, Location:</b>		Thursday November 20, 2025 7:00pm, Cameron School Library	
<b>Attendees:</b>	Michael Nielsen	Sean Gaster	Rami Touffaha
Jesse Corrigan	Leanne Bentley	Leila Marghi	Melissa Wilson
Amanda Robertson (City of Burnaby)	Sara Wyatt	Dan Haugseng & Cove Haugseng	Eugene Gorodinski

**MORE PARENT ENGAGEMENT IS NEEDED!**

**WE KNOW YOU ARE OUT THERE, WE SEE YOU AT SCHOOL PICK UP!**

1. Call to order: 7:05 pm
2. Welcome, Land Acknowledgement and introductions
  - Special guest – Amanda Robertson from City of Burnaby Parks, Recreation and Culture – discussing winter programming and local program opportunities at the Temporary Cameron Rec Centre.
  - Special guest – Sara Wyatt – Grade 7 teacher – to discuss opportunities for PAC involvement in raising funds for Grade 7 special events/activities.
3. Adoption of minutes from October 16, 2025 meeting: **Motioned by: M Wilson**  
**Seconded by: L Marghi**

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Item	Topic	Discussion	Action Required
4. Reports and Updates			
4.1	Principal's report  With Special Guests:  Sara Wyatt from Gr 7 staff  Amanda from Burnaby Parks and Rec	Ms Wyatt <ol style="list-style-type: none"> <li>1. Grade 7s are fundraising for year end camping trip, to reduce costs from \$250/ea                             <ol style="list-style-type: none"> <li>a. PAC will investigate opportunities to collaborate on fundraising events</li> </ol> </li> </ol> Mr Gaster <ol style="list-style-type: none"> <li>1. New Building update - Contractor presentation at Feb PAC meeting.</li> <li>2. Gravel field will be allocated for construction activity so District and staff are investigating use of neighbourhood fields for supervised use by intermediate students</li> <li>3. Temporary fencing beside staff parking will be removed soon.</li> <li>4. Diversity walk was well attended and new route worked well.</li> <li>5. Girls Volleyball concluded games at BMSS</li> <li>6. Basketball will start soon</li> <li>7. Afterschool soccer program Gr 3-4-5 is underway. Primary ages session in spring</li> <li>8. Young People's Concert Nov 28</li> <li>9. FSA results returning sortly</li> <li>10. Report Cards (last paper version) out soon</li> <li>11. Pancake Breakfast Dec 4th</li> <li>12. Choir - 90+ kids. Events: Winter showcase intro and closing, Lougheed Mall (Dec 12th @ 1pm), Morning event Dec 16th @ 8am).</li> <li>13. School clubs are very active: lunch hour and after school. Many teachers / staff engaged and providing great options</li> <li>14. City of Burnaby is regularly attending Ped tunnel under Lougheed Highway</li> </ol> Burnaby Parks and Rec: Program Coordinator Amanda Robertson  <b>1. Spring Break camp registration Dec 1st!</b> <ol style="list-style-type: none"> <li>2. City has engaged 50 additional staff to support Winter and Spring programming.</li> </ol>	<b>Action:</b>  <b>Burnaby Spring Break camps: Dec 1st Registration!!!</b>

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		<ol style="list-style-type: none"> <li>3. Seeking feedback - suggestions for 5-9 yr old sports programming ideas for after school (@ school) sessions.             <ol style="list-style-type: none"> <li>a. <a href="https://www.burnaby.ca/AfterschoolSurvey">Burnaby.ca/AfterschoolSurvey</a></li> <li>b. <a href="https://www.burnaby.ca/PreschoolSurvey">Burnaby.ca/PreschoolSurvey</a></li> </ol> </li> <li>4. <b>Free for Grade 5s: City Drop In pass</b> for all facilities (golf, swim lessons, pools, ice rinks, amenities, etc.) <b>Get it, if you haven't yet!!!</b>  <a href="https://www.burnaby.ca/sites/default/files/acquiadam/2022-09/Grade-5-6-Be-Active-Parent-Package.pdf">https://www.burnaby.ca/sites/default/files/acquiadam/2022-09/Grade-5-6-Be-Active-Parent-Package.pdf</a> </li> <li>5. For 11-13 yr olds: Creekside drop in Centre @ Stoney Creek - experienced staff, will outreach to Cameron students</li> <li>6. Parks and Rec staff at Cameron School Events, at least 1 event per year: face painter, lawn sports, Imagination Blocks, etc.</li> </ol>	
4.2	Treasurer report	<p>Closing balances (As of November 12, 2025):</p> <ol style="list-style-type: none"> <li>1. BMO (Fundraising/Operating) \$2,037.90</li> <li>2. GVCCU (Gaming) \$23,248.00</li> </ol> <ol style="list-style-type: none"> <li>1. Update on incoming funds::             <ol style="list-style-type: none"> <li>a. Sun Oka cheque arrived - \$504</li> <li>b. Pedalheads cheque incoming- \$775</li> <li>c. Movie Night Presale - \$253.67</li> <li>d. Movie Night Cash Concession-\$265</li> <li>e. November TCBY Treat Day - ~\$150</li> </ol> </li> <li>2. Teacher Consumables – survey sent out, awaiting results – discuss whether we can support \$100/division.</li> <li>3. Nourish Kids update</li> <li>4. Teacher Consumables for 2026/27 – the goal is to raise \$2,800 from fundraising efforts in '25/'26.</li> <li>5. PAC has budgeted \$1,750 for '25/'26 teachers' wish-list items. There is also funding available from last year for music supplies.</li> </ol>	<p><b>Action:</b> Discuss dates for Nourish Kids program. - to follow up</p> <p><b>Action:</b> Update wish-list: remove purchased or no longer needed.</p> <p><b>Action:</b> Consumables from gaming: Science experiments, Storage bins, Club art_craft supplies, Prizes; Snacks from Feeding Futures.</p>



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		<p>end of the year - May 29, 2026</p> <p><b>6. Year-end BBQ – date TBD</b></p> <p><b>7. PAC is always in need of parent volunteers when running social and fundraising events. If you are a parent who is willing and able to volunteer some time to help, we would greatly appreciate it.</b></p> <ol style="list-style-type: none"> <li>There is a link on the Cameron PAC website for “Volunteer”, please fill in your name, email, and number and submit.</li> <li><a href="#">Volunteer   Cameron PAC</a></li> <li>Fantastic way to meet other parents and help the school community.</li> </ol>	
4.4	Fundraising report	<p><b>Fundraising Update:</b></p> <p><b>Recognition of generous donors:</b> Food bank fundraising and PAC donations have received <b>extraordinarily generous donations: \$100, \$200, \$500, \$1000.</b> Thank you to all for giving back to your communities!</p> <p><b>Thank you also to all who have contributed to fundraisers:</b></p> <ol style="list-style-type: none"> <li>Sun-Oka Apples raised \$504</li> <li>Movie Night Cash Concession raised \$265</li> <li>Movie Night Presale - \$253.67</li> <li>TCBY Treat Day raised ~\$150</li> <li>Dec 6-12 50/50 application submitted: for Alumni scholarship</li> </ol> <p><b>Upcoming:</b></p> <ol style="list-style-type: none"> <li><b>Purdys Chocolates</b> – Concluded Tuesday, Nov 25<sup>th</sup> – delivery set for Friday, <b>December 5<sup>th</sup></b>. A March Purdys Fundraiser is coming in 2026 for the spring holidays. Funds raised from these events will be put aside for teacher consumables in 2026/27.</li> <li><b>Growing Smiles Winter Fundraiser</b> – Concluded Nov 26<sup>th</sup>. Pick up Dec 12<sup>th</sup>: Wreaths, Poinsettias, Plushies, Plants and other Holiday Decor.</li> <li><b>TCBY Treat Days</b> – Treat Days will happen more</li> </ol>	<p>Any member who would like to help can reach out to Leanne at <a href="mailto:cameronfundraising.pac@gmail.com">cameronfundraising.pac@gmail.com</a> or attend one of the PAC meetings in person to express interest.</p> <p><b>Action:</b> Discuss and set dates for upcoming fundraising events – Treat Days in 2026, Garden Works, and Neufeld</p> <p><b>Action: Return-It Program - Donate your online Express account balance to “Cameron School”</b></p>

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		<p>regularly this year, with dates in October, November, and December for the fall semester. Funds raised from Treat Days will be set aside for teacher consumables in 2026/27</p> <ul style="list-style-type: none"> <li>a. Nov 14<sup>th</sup> Treat Day had close to 120 orders</li> <li><b>b. Next TCBY Treat Day is on Friday, Dec 12<sup>th</sup> - order deadline Saturday, Dec 6<sup>th</sup></b></li> <li>c. Place order through <a href="#">MunchaLunch</a></li> </ul> <p><b>4. Neufeld Farm Market</b> – Variety of frozen products; meats, seafood, appetizers, sweets and treats; and homemade pickles and jams. Funds raised from this event will be set aside for teacher consumables in 2026/27.</p> <p><b>5. Garden Works</b> – Community Garden Centres – plants, flowers, gardening tools, home decor, and all your planting needs. Funds raised from this event will be set aside for teacher consumables in 2026/27.</p> <ul style="list-style-type: none"> <li>a. Early April date – discuss</li> </ul> <p><b>6. Year-end BBQ Concession</b> – depending on the responsibility of the PAC in this event, there may be a chance to fund raise through concession sales.</p> <p><b>7. Return-It Express</b> program changed in July 2025:</p> <ul style="list-style-type: none"> <li>a. Now donate from your Express Account by selecting: ‘Donation’ to “Cameron School”</li> </ul>	
4.5	DPAC report	<ul style="list-style-type: none"> <li>1. District PAC (DPAC) Representative position VACANT</li> <li>2. DPAC Meetings are held at Burnaby Central Secondary School – 7-9PM <ul style="list-style-type: none"> <li>a. Sept 15 – 1st General Meeting</li> <li>b. Oct 6 – Mini Conference (Entire PAC Exec is invited to attend)</li> <li>c. Oct 20 – General Meeting</li> <li>d. Nov 17 – General Meeting</li> <li>e. Jan 19 – General Meeting</li> <li>f. Feb 17 – General Meeting</li> <li>g. April 14 or 20 General Meeting</li> <li>h. June 1 – AGM</li> </ul> </li> </ul>	<p><b>Position VACANT</b></p> <p><b>Action:</b> Promote position as vacant and select interim representative</p>
4.6	Special Projects	<ul style="list-style-type: none"> <li>1. <b>Basketball Hoop Replacement</b> – 2 quotes received for basketball hoop – both \$281 +tax – quote from Sports Systems includes a net for the</li> </ul>	<p><b>Position VACANT</b></p> <p><b>Action:</b> Choose quote</p>

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		<p>hoop.</p> <ul style="list-style-type: none"> <li>◦ Hoop was damaged over Nov 22 weekend - replacement in progress</li> </ul>	and place order for hoop.
4.7	Communications	<ol style="list-style-type: none"> <li>1. We have a few ways to communicate to the school community:               <ol style="list-style-type: none"> <li>a. Social Media – FaceBook &amp; Instagram (cameronelementarypac)</li> <li>b. <a href="https://cameronprojectspac.wixsite.com/cameron-elementary">Website</a> – <a href="https://cameronprojectspac.wixsite.com/cameron-elementary">https://cameronprojectspac.wixsite.com/cameron-elementary</a></li> <li>c. School Email</li> <li>d. Word of Mouth</li> <li>e. Posters at the school</li> <li>f. Flyers sent home with students</li> <li>g. Newsletter</li> <li>h. PAC Bulletin Board</li> </ol> </li> </ol> <p style="text-align: center;"><b>A call to all parents/guardians, please join our FaceBook Group for up-to-date information about our school events &amp; programs. It is a safe and open space to ask questions and get help from the school community.</b></p> <p style="text-align: center;"><b><a href="#">Cameron Elementary Parents Group   Facebook</a></b></p>	<p><b>Position VACANT</b></p> <p><b>Action:</b> Contact web administrator for updates to upcoming events.</p>
4.8	Emergency Preparedness	<ol style="list-style-type: none"> <li>1. A major restocking was done last year.</li> <li>2. Minor walk around to check that backpacks and bins are present and stocked completed by our coordinator.</li> <li>3. <b>Emergency Preparedness Coordinator (E.P.C.) purchased missing items and restocked</b></li> </ol> <p style="text-align: center;">Nov 27 Lockdown drill scheduled.</p>	<b>Action:</b> Nov 27 Lockdown drill
4.9	Correspondence	<ol style="list-style-type: none"> <li>1. BCCPAC Newsletter – can be shared by email if anyone is interested.</li> <li>2. Dynamo Swim Club – private swim programming at Fitness 2000 pool. Offering PAC a \$50 referral for every family that signs up using our PAC as reference.</li> <li>3. Pedalheads - \$25 promotion fundraiser is offered</li> </ol>	

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		again, offer to set up an activity for a Holiday event happening at the school.	
4.10	Business arising from past minutes		
4.10a		<b>Front of School Fencing Project – UPDATE</b>	
4.10b		PAC bulletin board updated with relevant information: All current contacts for PAC executives have been updated.	<b>Action:</b> Print contacts of PAC executives and place them on PAC bulletin board.
4.11	<b>New Business</b>		
4.11a		<b>Popcorn Machines</b> – PAC will conduct a test run of the 2 popcorn machines. The idea is to offer popcorn to the class which purchases the most treats from one of our Treat Days in 2026. PAC will supply all the necessary ingredients and offer this as a treat to the winning class.	
4.11b		<b>Grade 7 Camping Trip</b> – PAC will investigate and reach out for fundraiser collaboration	
4.11c		<b>Instagram Account</b> – shall we keep it or lose it?	Action: Review Internal stats and vote
4.11d		<b>Playground Sports Supplies</b> – PAC would like to fund the purchase of class sporting equipment for use at recess and lunchtime. Items like balls, jump rope, scoops and balls, hoola hoops, etc...	<b>Action:</b> Get quotes for outdoor sports equipment

5. Meeting adjourned \_\_8:30\_\_ pm

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## PAC Executive 2025-2026

Chair	Rami Touffaha
Vice Chair	Jesse Corrigan
Secretary	Vacant - HELP NEEDED (temporary by Vice Chair)
Treasurer	Ramin Marghi
Fundraising	Leanne Bentley
Social Coordinator	Vacant - HELP NEEDED (temporarily by no one)
DPAC Liaison	Vacant - HELP NEEDED (temporarily by no one)
Emergency Preparedness	Nargis Andish
Special Projects	Vacant - HELP NEEDED (temporarily by no one)
Communication Coordinator	Vacant - HELP NEEDED (temporarily by Leila, Rami)
Member at Large	Leila Marghi, Melissa Wilson, Stefanie Touffaha

## PAC Members' youngest child Grade Level

K	Gr.1	Gr.2	Gr.3	Gr.4	Gr.5	Gr.6	Gr.7	Total
	2			2	1		1	6

PAC Meetings this year:

Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
18	16	20	None	22	19	None	16	21 AGM	18 (year end)