

Cameron Elementary Parent Advisory Council (PAC)

*The PAC represents parents/guardians, encourages parent involvement in the school,
and supports the school community through events and fundraising.*

The Cameron PAC recognizes that we are on the ancestral and unceded homelands of the hən̓q̓əmin̓əm̓ (Halkomelem) and Skwxwú7mesh (Squamish) speaking peoples. We are grateful to be on this territory.

Cameron PAC Meeting Minutes

| | | | |
|--|---------------|--|------------------|
| Date, Time: Thursday, June 19, 2025, 6:30 pm | | Location: Cameron School Library | |
| Attendees: | Sean Gaster | Mike Nielsen | Debbie Rampersad |
| Rob Guwick | Rami Touffaha | Jesse Corrigan | Leila Marghi |
| Hajira Insafi | Nima Shirwa | Leanne Bentley (7:30pm) | |
| | | | |
| | | | |
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1. Call to order: 6:34 pm
2. Welcome, Land Acknowledgement and introductions
3. Adoption of minutes from May 15, 2025 meeting: **Motioned by: Rami Touffaha**
Seconded by: Leila Marghi



QR link to PAC website

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| Item | Topic | Discussion | Action Required |
|------------------------|--------------------|---|--------------------------|
| 4. Reports and Updates | | | |
| 4.1 | Principal's report | <ol style="list-style-type: none">Staffing<ol style="list-style-type: none">Lots of staffing happening at this time of year, layoffs and rehiresMs. Good returning as Teacher Librarian2 positions left to fill2 retiring teachers - Ms. Wong & Ms. LowryNew custodian will start in the new school yearBudget is tight at the District level and this trickles down to the schoolFinal project underway to install a fire hydrant at the new portables so they can be open for September 2025 - unfortunately some fencing is installed for the work and this will result in the closure of the playground for the final week of schoolVery busy week at school this week (June 16-20)<ol style="list-style-type: none">Monday assembly showed a slideshow of all the events and activities of the yearTuesday had an Indigenous People's talk from a presenterWednesday was another assembly that had a student and her grandmother sing Indigenous songsThursday was the year end BBQFriday the Grade 7's are doing their year end trip to Cultus LakeMonday June 23 is Welcome to K - new parents with Kindergarten kids have a chance to come and learn about the year aheadThursday June 26 will have the Grade 7 leaving ceremonyNew Recycling Program starting in September 2025 - students will be | Action: 1. |

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| | | <p>introduced to the program at the start of the year, the main goal is to reduce waste as much as possible in our school.</p> <p>8. New school goals for next year with focus on Literacy & Math</p> <p>a. A new literacy enhancement teacher will be at Cameron next school year to aid students in gaining skills in reading, especially focusing on the Grade 3 level</p> <p>9. Pride Walk on June 13 was under attended and the school staff will be looking at new ways to encourage parents to send their children for these important events.</p> <p>a. Next school year will see several days of celebration of inclusivity including Pride Walk, Multicultural Day, as well as other new initiatives.</p> | |
| 4.2 | Treasurer report | <p>Closing balances (As of June 19, 2025):</p> <ol style="list-style-type: none">1. BMO (Fundraising/Operating) (\$1,156.67/ \$824.43)2. GVCCU (Gaming) \$14,930.303. Budget changes (if any): Book Dedication for retiring teachers and departing PAC executive - \$113.78 (voted on by PAC after meeting) <p>Name on cheques to be corrected, per Gaming grant requirements. Cheque reorder urgent.</p> <p>Gaming Grant Application - actions remaining</p> | <p>Action:</p> <p>1. VOLUNTEER NEEDED - Treasurer position expected to vacate before September</p> |

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| 4.3 | Social Coordinator report | <ol style="list-style-type: none"> 1. May 23 Staff Appreciation Breakfast <ol style="list-style-type: none"> a. Thank you for Donations! <ol style="list-style-type: none"> i. Cobs Bread - 4 boxes ii. Starbucks - 3 coffee totes iii. VCC Culinary Arts (courtesy Leanne Bentley) - 5 dozen Madeleines 2. June events - End of year BBQ <ol style="list-style-type: none"> a. RBC supported our year end BBQ with Volunteers and a \$1,500 grant! b. Games, inflatable sports centre, and face painting were a huge hit with the kids - PAC will try to include these types of activities in future events c. Special thank you to the City of Burnaby Parks & Recreation Department for providing lawn games and face painting at no charge d. PAC Concession stand was a big success - selling ice cream sandwiches and freezies 3. PAC is always in need of parent volunteers when running social and fundraising events. If you are a parent who is willing and able to volunteer some time to help, we would greatly appreciate it. <ol style="list-style-type: none"> a. There is a link on the Cameron PAC website for "Volunteer", please fill in your name, email, and number and submit. b. Volunteer Cameron PAC c. Fantastic way to meet other parents | <p>Action: Position will be vacant at end of June - VOLUNTEER REQUIRED</p> <p>Thank you to RBC for a generous contribution of volunteer time and grant supporting next year's December Pancake Breakfast!</p> |
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| | | and help the school community. | |
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| 4.4 | Fundraising report | <ol style="list-style-type: none">1. Royal Bank - \$1,500 Grant supporting Dec 2025 Pancake Breakfast - resulting from June 19 BBQ - RBC staff volunteer hours.2. Pedalheads Fundraiser - PAC has partnered with Pedalheads to offer a \$25 discount for those who register their kids in any of the activities that they offer. For each child registered, the PAC will also receive \$25, Use Code 25CAMERON3. Nellie's Cleaning Products Fundraiser - Now open and running year round4. Colibri Reusable Products Fundraiser - raised \$123.50 - thank you for your purchase5. Ongoing - COBS Bread at Lougheed - 5% of your total will be donated to PAC6. Ongoing - Return-it-Depot Express drop off - (604)296-9005 into the self-serve kiosk7. Ongoing - Lovable Labels ~ \$30 earned so far www.CameronElementary.lovablelabels.ca8. BMSS Scholarship ~ 50/50 Raffle fundraiser - Draw June 19th 8PM - sold \$150 worth of tickets - winner takes \$75 <p>Fundraising helps pay for:</p> <ul style="list-style-type: none">• School wide activities run by the teachers using the school's facilities, therefore it is important to get their input• typical school wide activity for a large school such as ours can range in cost from \$4,000-\$8,000+• Options include but are not limited to: Ultimate Frisbee, Reptile Guy, Planetarium, | Action: 1. Any member who would like to help can reach out to Leanne at cameronfundraising.pac@gmail.com or attend one of the PAC meetings in person to express interest. |

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| | | Drumming Demonstration | |
| 4.5 | DPAC report | <ol style="list-style-type: none"> 1. DPAC email received with update of leadership changes 2. DPAC event attended by Rami Touffaha | Action: VOLUNTEER NEEDED - Vacant |
| 4.6 | Special Projects | Grant investigations needed | Action: SP Coordinator to look into grant options from Best Buy, Kinder Morgan, Grant Watch |
| 4.7 | Communications | <ol style="list-style-type: none"> 1. Cameron PAC page on the Cameron Elementary Parents Group to facilitate sharing more information from the PAC <p>A call to all parents/guardians, please join our FaceBook Group for up-to-date information about our school events & programs. It is a safe and open space to ask questions and get help from the school community.</p> <p>Cameron Elementary Parents Group Facebook</p> | Action: VOLUNTEER NEEDED - Vacant |
| 4.8 | Emergency Preparedness | <ol style="list-style-type: none"> 1. Preparations for September - mainly change water bottles with fresh ones 2. All other supplies/equipment fully stocked | Action: |
| 4.9 | Correspondence | <ol style="list-style-type: none"> 1. Various emails from 3rd parties offering: fundraising, after school programs, summer programs 2. Update emails to newly elected Exec members | Action: |
| 4.10 | Business arising from past minutes | | |
| 4.10 | | <ol style="list-style-type: none"> 1. PAC Executive roles - URGENT-VACANT <ol style="list-style-type: none"> a. Secretary - record minutes b. Social Coordinator - event help | Action: URGENT recruiting to fill |

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| | | c. Treasurer - possible vacancy | vacant roles. |
| 4.11 | Notice of Motions | | |
| a. | Changing Authorized Signatories | <p>Motion: I, <u>Rob Guwick</u>, move to update Bank Account Signing Authorities for GVCCU Gaming account and BMO Fundraising account: New additions: 1. Rami Touffaha - Chair 2. Leanne Bentley - Fundraising Coordinator Remove existing or past members: 3. Sandra Yamile Vargas Gomez - Treasurer 4. Hajira Insafi - Social Coordinator</p> <p>Seconded by: <u>Hajira Insafi</u></p> | <p>VOTE:</p> <p>In Favour - 6 Against - 0</p> <p>CARRIED</p> |
| b. | Balance of Funds | <p>Motion: I, <u>Rami Touffaha</u>, move to allocate balance remaining from \$1,000 BBQ event activity funds toward purchase of dedicated PAC Fridge/Freezer and Lawn Games for future social events.</p> <p>Seconded by: <u>Rob Guwick</u></p> | <p>VOTE:</p> <p>In Favour - 7 Against - 0</p> <p>CARRIED</p> |
| c. | Book Dedications | <p>Motion: I, <u>Rami Touffaha</u>, move to allocate an amount up to and not exceeding \$150 to the purchase of 6 books for the retiring teachers and departing PAC executive as a dedication for their service to the school and the students.</p> <p>Retiring Teachers: Ms Wong & Ms Lowry Departing PAC Executives: Nima Shirwa, Hajira Insafi, Ramya Gajula, Sandra Vargas (Camilo Restrepo)</p> <p>Seconded by: <u>Rob Guwick</u></p> | <p>VOTE:</p> <p>In Favour - 7 Against - 0</p> <p>CARRIED</p> |

5. Meeting adjourned ____7:45__ pm

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PAC Executive 2025-2026

| | |
|---------------------------|------------------------------|
| Chair | Rami Touffaha |
| Vice Chair | Jesse Corrigan |
| Secretary | Vacant |
| Treasurer | Robert (and Carla) Guwick |
| Fundraising | Leanne Bentley |
| Social Coordinator | Vacant |
| DPAC Liaison | Vacant |
| Emergency Preparedness | Nargis Andish |
| Special Projects | Vacant |
| Communication Coordinator | Vacant |
| Member at Large | Leila Marghi, Melissa Wilson |

Youngest child represented by parent (2025-2026 year)

| K | Gr.1 | Gr.2 | Gr.3 | Gr.4 | Gr.5 | Gr.6 | Gr.7 | Total |
|---|------|------|------|------|------|------|------|-------|
| | | | | 3 | 1 | | | 8 |

Parent representation by Grade Level (Min 2 / year needed)

PAC Meetings this year:

| Sept | Oct | Nov | Dec | Jan | Feb | March | April | May | June |
|------|-----|-----|------|-----|-----|-------|-------|-------------|------------------|
| 19 | 17 | 21 | None | 16 | 19 | None | 17 | 15 (AGM) | 19 (year end) |

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