

# Cameron Elementary Parent Advisory Council (PAC)

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The Cameron PAC recognizes that we are on the ancestral and unceded homelands of the hən̓q̓əmi̓nəm̓ (Halkomelem) and Skwxwú7mesh (Squamish) speaking peoples. We are grateful to be on this territory.

## Cameron PAC Meeting Minutes

<b>Date, Time, Location:</b>		Thursday Sept 19, 2024, 6:45pm, Cameron School Library	
<b>Attendees:</b>	Jesse Corrigan	Leila Marghi	Yoanna Daykova
Cher Peng	Mike Nielsen	Sean Gaster	Deborah Rampersad
Angela Opper	Robert Guwick	Hajira Insafi	Nima Shirwa
Rami Touffaha	Ramya Gajula	Melissa Wilson	

1. Call to order: 6:55 pm
2. Welcome, Land Acknowledgement and introductions
3. Adoption of minutes from June 20, 2024 meeting: **Motioned by: Rami Touffaha**  
**Seconded by: Leila Marghi**

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Item	Topic	Discussion	Action Required
4. Reports and Updates			
4.1	Principal's report	<ol style="list-style-type: none"> <li>1. Introduction to Cher Peng from United Way who will be working with our school to help create and administer community building events</li> <li>2. RCMP constables are able to help with traffic control and enforcement as needed</li> <li>3. Busy summer at the school with a successful summer school program</li> <li>4. Portable project slightly delayed               <ol style="list-style-type: none"> <li>a. Portables are on sight - delay is with permits, completion estimated for 1-1.5 months</li> <li>b. YMCA childcare is currently using the library as a division is in need of the room until the portables are completed</li> <li>c. Once the project is complete, the division will move to the portable and the YMCA daycare will move back to its regular room</li> <li>d. One of the portables will be used as a flex space, allowing for parent group meetings, connecting space, etc...</li> </ol> </li> <li>5. Playground equipment (swings) removed for portable installation will not be re-installed as space does not allow for this with current regulations</li> <li>6. Principal is working with Director of Facilities to add other types of play structures - basketball hoops, badminton nets, tetherball poles, etc...</li> <li>7. Potential fencing for front of school to create an opportunity for a playground structure for primary grades in the future</li> <li>8. \$70 Million announcement for new school to be built in 3 phases               <ol style="list-style-type: none"> <li>a. Phase 1 - main school structure with gym for 700 students</li> </ol> </li> </ol>	<b>Action:</b>

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		<ul style="list-style-type: none"> <li>b. Phase 2 - modular addition for a second gym</li> <li>c. Phase 3 - modular addition for more learning space to accommodate 200 more students</li> <li>9. School start up was very smooth             <ul style="list-style-type: none"> <li>a. Six new staff hired since June</li> <li>b. Fully staffed with 22 teachers and 26 EA's and support staff</li> </ul> </li> <li>10. Breakfast program on hold until completion of portable project</li> <li>11. School calendar online is continually being updated with relevant information, please check online regularly for new information             <ul style="list-style-type: none"> <li>a. Truth and Reconciliation Assembly on Friday, September 27 - only for students and staff (no parents/guardians because of capacity limits)</li> <li>b. Individual photos on Wednesday, October 2</li> <li>c. Terry Fox Run on Friday, October 4</li> <li>d. Grade 6 immunization clinic on Monday, October 28</li> </ul> </li> <li>12. Crosswalk on north end of school is coming soon</li> <li>13. Fruit and Vegetable Program will also be starting soon, this year it will be run in house</li> </ul>	
4.2	Treasurer report	<p>August Closing balances:</p> <ul style="list-style-type: none"> <li>1. BMO (Fundraising/Operating) \$ N/A</li> <li>2. GVCU (Gaming) \$ N/A</li> </ul> <ul style="list-style-type: none"> <li>• Treasurer report will include up to date balances at our next meeting.</li> <li>• Gaming grant submitted in June - result of gaming grant funds will be announced end of September</li> <li>• Operating grant application from District PAC</li> </ul>	<p><b>Action:</b> Elect PAC member Robert Guwick (&amp; Carla Guwick) as new co-treasurers</p>

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		<ul style="list-style-type: none"> <li>● RBC Grant of \$1,500 was received last June through a volunteer program run by RBC             <ul style="list-style-type: none"> <li>○ PAC will apply for RBC Grant again this October</li> </ul> </li> </ul>	
4.3	Social Coordinator report	<ol style="list-style-type: none"> <li>1. <u>Sept BBQ</u>: Thank you to everyone who came out to the Start of Year Community BBQ at Cameron Elementary             <ol style="list-style-type: none"> <li>a. This event was made possible by collaboration with the Longtable Society and the many Non-profit organizations who set up information booths and fun activities</li> <li>b. The event was a huge success and will be considered again in the future</li> </ol> </li> <li>2. Oct/Nov Community Event - PAC will inquire further and set a date for the Movie night - Martial Arts demonstration</li> </ol>	<b>Action:</b> Hajira to print Thank You card for Simone from Longtable Society, Melissa/Robert reach out to Martial Arts contact
4.4	Fundraising report	<ol style="list-style-type: none"> <li>1. Direct donations: PAC website will be updated to allow direct donations to the PAC for families who are able to donate</li> <li>2. 50/50 raffle was a great fundraising event with a total of \$1,630 worth of tickets sold             <ol style="list-style-type: none"> <li>a. \$635 income to PAC after fees.</li> <li>b. Winner Terence Dantas took the prize of \$815 - cheque will be made</li> </ol> </li> <li>3. Chapters Indigo Adopt a School Fundraiser running currently at our partner store - Chapters Indigo Metrotown - Librarian Ms Good has made bookmarks as a gift to anyone who donates at the Metrotown store</li> <li>4. Bottle Returns at the North Road Return-It Depot - give Cameron school phone number 604-296-9005 to have the refund donated to the Cameron PAC</li> <li>5. COBS Bread at Lougheed Town Centre - mention Cameron Elementary when making your purchase and 6-10% of the bill</li> </ol>	<p><b>Position vacant</b></p> <p><b>Action:</b> Member at large to help document previous roll-out.</p>

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		<p>goes to our PAC</p> <p>6. Possible ideas for upcoming fundraisers:</p> <ol style="list-style-type: none"> <li>a. Boxes of BC Grown Apples (soon!)</li> <li>b. Set up Loveable Labels again</li> <li>c. Purdy's Chocolates (winter)</li> </ol> <p><b>POSITION AVAILABLE FOR FUNDRAISING COORDINATOR</b></p>	
4.5	DPAC report	<ul style="list-style-type: none"> <li>• Representative from our PAC is needed to attend meetings - held monthly at Burnaby Central Secondary School</li> <li>• PAC will submit application for DPAC membership</li> </ul> <p><b>POSITION AVAILABLE FOR DPAC COORDINATOR</b></p>	<b>Action:</b> Jesse to submit membership application
4.6	Special Projects	<ol style="list-style-type: none"> <li>1. Indigo / Chapters - Adopt a school Underway- PAC lead assigned (Melissa and former PAC member Jennifer)</li> <li>2. Gaming grant expected last week of Sept.</li> </ol>	
4.7	Communications	<ol style="list-style-type: none"> <li>1. Newsletter contributions               <ol style="list-style-type: none"> <li>a. Include fundraising info</li> <li>b. Include recruiting for PAC members</li> <li>c. First newsletter expected in October</li> </ol> </li> <li>2. Actively post to FB Cameron Parents Group - idea to create a Did You Know series of posts to share relevant information in a fun way</li> </ol> <p><b>POSITION AVAILABLE FOR COMMUNICATION COORDINATOR</b></p>	<b>Action:</b>
4.8	Emergency Preparedness	<ul style="list-style-type: none"> <li>• 10% restock to be planned/stocked for 2024 Sept</li> <li>• Great BC ShakeOut earthquake drill set for Thursday, October 17 - the entire province participates</li> </ul>	<b>Action:</b> Nargis Andish to be formally elected to the position of Emergency Preparedness Coordinator

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4.9	Correspondence	<ul style="list-style-type: none"> <li>• Emails for all executive positions need to be sorted and updated</li> <li>• Emails will be provided once this update is complete</li> <li>• PAC bulletin at the main entrance doors to the school will also get updated with relevant information</li> </ul>	<b>Action:</b> Rami and Jesse to organize email addresses and provide information to members in each executive position
4.10	Business arising from past minutes		
4.10a		PAC recruiting for Open positions - Vote interested New Members  PAC roles, Code of Conduct form signing	<b>Action:</b> Jesse follow up with code of conduct forms for all members to be signed
4.10b		Fruit and Veggies Program - Discontinued  1. School will create own veggie program	
4.10c			
4.11	New Business		
4.11a		Erickson Crosswalk - installation upcoming  Erickson fence - in discussion  Playground equipment - no swings for now, other equipment likely coming soon  City of Lougheed -Shape Properties - next towers - very little information available about timelines and construction roll-out, this is still a concern to families at the school and we will continue to attempt to get more information from Shape Properties	
4.11b		Discussion of whether future PAC meeting can be held in person but with a zoom link for those who are unable to be there	<b>Action:</b> Sean to look into the audio/video set up in order to make this possible
4.11c		<b>VICE CHAIR POSITION VACANT</b>	

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Cameron Elementary PAC Website: <https://cameronprojectspac.wixsite.com/cameron-elementary>



QR link to PAC website

5. Meeting adjourned \_\_8:46\_\_ pm

## **PAC Executive 2024-2025**

Chair	Jesse Corrigan
<b>Vice Chair</b>	<b>Vacant</b>
Secretary	Rami Touffaha
Treasurer	Sandra Vargas (leaving position)
<b>Fundraising</b>	<b>Vacant</b>
Social Coordinator	Hajira Insafi
<b>DPAC Liaison</b>	<b>Vacant</b>
Emergency Preparedness	Nargis Andish
Special Projects	Melissa Wilson
<b>Communication Coordinator</b>	<b>Vacant</b>
Member at Large	Leila Marghi, Robert Guwick, Nakoa Falconer, Angela Oppen, Nima Shirwa, Ramya Gajula, Yoanna Daykova

**WE ARE REBUILDING!** (PAC, not the school, yet)

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K	Gr.1	Gr.2	Gr.3	Gr.4	Gr.5	Gr.6	Gr.7	Total
3	1	1	3	1	2	2	2	15

Parent representation by Grade Level (Min 2 / year needed)

PAC Meetings this year:

Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
19	17	21	None	16	20	None	17	15 (AGM)	19 (year end)