

Cameron Elementary Parent Advisory Council (PAC)

The PAC represents parents/guardians, encourages parent involvement in the school, and supports the school community through events and fundraising.

The Cameron PAC recognizes that we are on the ancestral and unceded homelands of the hən̓q̓əmi̓ñəm̓ (Halkomelem) and Sk̓wx̓wú7mesh (Squamish) speaking peoples. We are grateful to be on this territory.

Cameron PAC Meeting

Date, Time, Location:		Thursday Oct 26 2023, 7:00pm, Cameron School Library	
Attendees:	Sean Gaster	Tara Miletich	Andrea Flett
Terry Mah-Parker	Minju	SuJung Jang	Melissa Wilson
Kurt Bakker	Sandra Vargas	Camilo Restrepo	Jennifer Clarke
Sue Lee	Jesse Corrigan (via Facetime audio)		

1. Call to order: 7:03 pm
2. Welcome, Land Acknowledgement and introductions
3. Adoption of minutes from September 2023 meeting. Kurt and Melissa motioned to accept Sept 2023 minutes.

Item	Topic	Discussion	Action Required
4. Reports and Updates			
1.0	Principal's report	Oct 26 <ul style="list-style-type: none"> ● Current enrolment at 524 students, 2 spaces available. Fully staffed, 27 EA's. Approximately 40 students have been diverted to other schools. 	Action: School newsletter was really well done, partnering with Stoney Creek school. It will be produced bi-monthly, collaborate

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		<p>More portables will be in use next year</p> <ul style="list-style-type: none"> ● Ms. James is now on mat leave; job has been posted, some challenges with BC teacher shortage ● BC's Feeding Futures Program will help support Breakfast Program and expand healthy snacks for students in need ● Affordability Funding helps subsidize field trips, clothing and grocery gift cards for vulnerable families ● District can subsidize hot lunch, case by case basis. Parents should email Mr. Gaster ● Coats for Kids Program – Rotary Club funded 45 coats ● After School Lego and Art Club will be proceeding. Targeted Program with Burnaby FC Soccer will also be proceeding. Select students will be asked to partake; grades 2/3 in the fall, grades 4/5 in the winter/ grades 6/7 in the spring ● Public safety around the school continues to be high priority. Clean up by tunnel will be done soon. Areas around the portables were covered with plywood to avoid gaining access underneath ● Ms. Good is updating Cameron website. Will liaison with PAC to update PAC link, info and new website ● There will be a Halloween dance at lunchtime Oct 31. Leadership program is accepting food bank and toonie donations 	<p>with PAC to communicate events and fundraising</p> <p>Ongoing talks with the Board to address future plans of school expansion</p> <p>Mr. Gaster to follow up with City on implementing crosswalks</p>
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			Jesse and PAC members will connect with Ms. Good to update PAC link on school website
1.1	Head Teacher's Report	<ul style="list-style-type: none"> Teachers have submitted Wish List. Saleema Noon presentation will proceed in Feb (PAC to fully fund?); Fusion Lacrosse booked for Jan (PAC to fund ½?) Belcarra school end field trip 	<p>Ms. Miletich will email PAC the teachers' wish list. PAC to review and vote. PAC needs to approve budget for this school year</p> <p>Ms. Miletich will inquire about school bus fees, as we have an increased amount of students this year</p>
2.0	Treasurer report	<ul style="list-style-type: none"> Gaming Grant of \$9,460 was received All outstanding invoices have been paid Hajira has agreed to be another signing authority <p>September Closing balances: 1. BMO (fundraising) \$2,163 (\$4,600 to Gaming) 2. GVCU (Gaming) \$10,427</p>	
3.0	Social Coordinator report	<ul style="list-style-type: none"> Pancake Breakfast will be on Fri Dec 8. In the recent years, teachers have volunteered their time to making the pancakes; years prior, Burnaby firefighters did so. 	Action: Mr. Gaster will reach out to the firefighters and also price out Sysco's premade pancakes, which he has used in the past
4.0	Fundraising report	<p>GOAL: \$5,600 this school year</p> <ul style="list-style-type: none"> Photo Expression has given options for a Family Photo Night, either at the school or in their Port Coquitlam Studio <p>1. Loveable Label</p>	<p>Position vacant</p> <p>Action: Andrea will follow up with Photo Expression for details of in school Family Photo Night fundraiser</p> <p>Action: Jesse to follow up with</p>

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		<p>2. Return-It depot express: 604-296-9005 3. Donations in School Cash Online - for PAC 4. Me n Eds 5. Movie Night (future?) 6. Purdy's Chocolates 7. Cobs 8. Shred it Party? Would need to coordinate with a sponsor</p> <p>Fundraising is done to contribute for costs not covered by Gaming Grant: Staff appreciation, Book dedications, Classroom Consumables</p>	<p>Purdy's: set up online ordering, confirm campaign and delivery date Action: Jesse will update donation letter: request for parent donations via School Cash Online</p> <p>PAC to help fund upcoming Saleema Noon presentation and Fusion Lacrosse PAC to help fund teacher wishlists</p>
5.0	DPAC report	-none	-none
6.0	Special Projects	<p>1. Gaming Grant received 2. Research for grants submitting in Jan: Indigo</p>	<p>Action: Jennifer will connect with Ms. Good to submit application, with the help of Jesse and Melissa in January</p>
7.0	Communications	<p>1. PAC Website launched - QR below 2. PAC Facebook account (Invite a parent/guardian if they have not yet joined) 3. Additions to school Newsletter, will be produced bi-monthly 4. Refresh School PAC pages with link to PAC website (similar to Forest Grove and others)</p>	<p>Action: Jesse to connect with Ms. Good regarding PAC updates on school website</p>
8.0	Emergency Preparedness	<p>1. Kits were inspected and updated materials, water, etc. 2. Budget to be confirmed for renewals</p>	<p>Action: Minju will price out supplies needed and email Andrea. PAC to vote on spending.</p>
9.0	Correspondence	<p>1. Fundraising offers received. PAC decided not to pursue further fundraising options as we have a few ideas already on-the-go.</p>	<p>Action: none at this time</p>

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10.0	Business arising from past minutes		
10.0a		PAC Executive New members Welcome - Code of Conduct forms filing	
10.0b		Fruit and Veggies Program 2nd delivery was pears. The free program only provides 75% of student population. Some students did not receive fruit.	Action: Mr. Gaster to look into funding the remaining amount, possibly use Feeding Futures budget? Connect with neighbouring grocers, Joe's Market or Save On
10.0c		<p>Safety and Security</p> <ol style="list-style-type: none"> 1. Maintaining property free of used needles 2. Dangerous debris 3. Rodent population (public feeding) 4. Drivers' pick-up and drop-off attention – 5. Walking paths 	<p>See Principal's report</p> <p>Action: PAC/School admin to investigate how to obtain "Do Not Feed Wildlife" signs from City of Burnaby</p> <p>Staff reminds parents not to use staff parking lot as they are at full capacity and lacking parking spots for staff members</p>
		Proposed 2023/2024 Budget - Updated with Gaming Grant amount	
	New Business		

Cameron Elementary PAC Website: <https://cameronprojectspac.wixsite.com/cameron-elementary>

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QR link to PAC website

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INCOME	Budget		GAMING	CHQ
Balance Forward	\$ 3,847.00		\$ 684.00	\$ 3,163.00
Gaming (forecast)	\$ 9,460.00		\$ -	
Operating Grant (forecast)	\$ 189.00			\$ -
Fundraising (forecast)	\$ 5,600.00			\$ -
Donations (forecast)	\$ -			\$ -
Total	\$ 19,096.00		\$ 684.00	\$ 3,163.00
EXPENSES	Budget		GAM	CHQ
BMO Maintenance Fee	\$ 30.00			\$ 30.00
BCCPAC Membership	\$ 75.00		\$ 75.00	
Overdue 2022.2023 Invoices	\$ 717.00		\$ 717.00	
Burnaby Mountain Scholarship	\$ 500.00			\$ 500.00
Consumables (\$100X#div)+(#FTX\$50)	\$ 3,700.00			\$ 3,700.00
Emergency Supplies	\$ 200.00		\$ 200.00	
Extracurricular Activities	\$ 1,000.00		\$ 1,000.00	
Field Trips	\$ 1,000.00		\$ 1,000.00	
Graduation Ceremony/Recognitions	\$ 800.00		\$ 800.00	
Library Books (fiction, novels, comics)	\$ 1,000.00		\$ 1,000.00	
Miscellaneous	\$ 200.00			\$ 200.00
Multicultural Dinner (?)	\$ 50.00		\$ 50.00	
PAC Annual General Meeting	\$ 100.00			\$ 100.00
Pancake (Holiday) Breakfast	\$ 350.00		\$ 350.00	\$ -
School Wide Presentation/performance	\$ 1,000.00		\$ 1,000.00	
School Year-End Picnic (watermelon or treats)	\$ 150.00		\$ 150.00	\$ -
Sports Day (popsicles)	\$ 150.00		\$ 150.00	\$ -
Sports Equipment	\$ 1,000.00		\$ 1,000.00	
Staff Appreciation Lunch	\$ 125.00			\$ 125.00
Welcome Back BBQ (no fundraising involved)	\$ 200.00		\$ 200.00	
Transfer from Fundraising to Gaming (\$5600)	\$ -		\$ (5,600.00)	\$ 5,600.00
Year end picnic transportation	\$ 2,500.00		\$ 2,500.00	
Total	\$ 14,847.00		\$ 4,592.00	\$ 10,255.00

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<i>Difference</i>	\$ 4,249.00	\$ (3,908.00)	\$ (7,092.00)
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Meeting adjourned 8:48pm

PAC Executive 2023-2024

Chair	Jesse Corrigan
Vice Chair	Andrea Flett
Secretary	Terry Mah-Parker
Treasurer	Sandra Vargas
Fundraising	Vacant
Social Coordinator	Hajira Insafi
DPAC Liaison	Wecome, Ignacio Silva!
Emergency Preparedness	Minju Kim
Special Projects	Jennifer Clarke
Communication Coordinator	Vacant
Member at Large	Kurt Bakker, Tina Kau, Melissa Wilson

WE ARE REBUILDING! (PAC, not the school, yet)

This year, the PAC is greatly in need of parent participation. If you have ever been curious about what the PAC does and how we support the school, join us at the next meeting or email Jesse at cameronchair.pac@gmail.com for more information. We need your skills!

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PAC Meetings this year:

Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
28	49 26	16	None	18	15	None	18	16	20 (year end)