
CAMERON ELEMENTARY SCHOOL
PAC MEETING MINUTES Date of Meeting: June 11, 2019

At Cameron School, where everyone's respected, we believe in taking responsibility for our actions, being diligent in our learning, caring for each other, and having fun together.

Members of the PAC Executive

Chairperson:	Jen Zerkee
Vice Chairperson:	Shalin Roggeveen
Treasurer:	Shalin Roggeveen
Secretary:	Kari Hoskin
Social Coordinator:	(vacant)
Emergency Preparedness:	Andrea Flett
DPAC Liaison:	Emily Zhang
Fundraising Coordinator:	Heather McDonald
Special Project Coordinator:	(vacant)

Meeting Chairperson: Jen Zerkee

In Attendance: Jen, Al, Shalin, Emily, Heather, Terry, Jill, Kari

1. **Call to order** 3:05 pm
2. **Welcome & introductions** – none needed
3. **Adoption of Minutes** – April 2019
 M/C
4. **Principal's Report**
 - Mr. Renz is retiring!! He will be missed
 - Cameron capacity? Next year's numbers are looking like 410 – 417. With all the construction, projections are on the rise for the next coming years.
5. **Correspondence** – none
 - Note: following the meeting we received information about Parker James Academy, a new childcare service in the area. Information can be found at <https://parkerjamesacademy.com/>.
 Please note the PAC has not vetted and does not endorse this company. Parents are responsible for investigating childcare options.
6. **Business arising from minutes**
 - AGM: 2019-20 PAC executive election results:
 Chair: Kari Hoskin
 Vice Chair: Shalin Roggeveen
 Secretary: Jill (Gardiner) Anderson
 Treasurer: Shalin Roggeveen
 Social Coordinator: Terry Mah
 Fundraising Coordinator: Heather MacDonald
 DPAC Representative: Emily Zhang

Member-at-Large: Catriona Campbell

Special Projects Coordinator: vacant

Emergency Preparedness Coordinator (non-executive position): Andrea Flett

- Burnaby School District feasibility study on childcare: meeting with study team, school admin, and parents on May 8 discussed various options for before and after school care. One option considered the possibility of employing EAs for additional hours as childcare providers. Al has also talked with Katrina Chen, MLA for Burnaby-Lougheed, about this issue.
- Book dedications for leaving staff: Shalin has the final list; Jen will create labels; Jen and Shalin will present books at the year-end assembly on June 24.
- Sports day – PAC providing popsicles, Shalin has purchased and Heather will help hand out
- Grade 7 field trip – PAC will provide snacks, Kari will purchase

7. **Social Coordinator's Report**

- Staff Appreciation Lunch – May 22: the event went well, teacher gifts were great! Maybe try orange Julius next year and only get 15 cup coffee jug
- Confirm Pancake breakfast date, Firefighters will contact us (via Teresa)

8. **Treasurer's Report**

- see attached
- Review and approve 2019-20 budget - MC
- Additional payments from this year not yet accounted for in next year's budget: Taiko drumming \$1000, Osmo teacher kits \$3000, Fall Activity \$1000
- Proposal to purchase reusable plates for Staff Appreciation and other events – MC: \$300 max for set of 65 plates pre-approved. All execs will watch for options/sales.

9. **Fundraising Report**

- No more activities this year!
- Plan 2 movie nights, Purdy's chocolates, Entertainment Books for next year

10. **Special Projects Report**

- Melissa sent email to developers working on new highrises nearby, asking for donation – no reply

11. **Emergency Preparedness Report**

- Everything ready for next year

12. **DPAC**

- The Burnaby DPAC AGM and election of the 2019-2020 executive took place on May 21. Details and minutes are available at www.burnabydpac.com.

13. **New Business**

- Preliminary dates for fall events
 - First PAC meeting: September 10
 - Welcome back coffees: Sept 3 grade 1-7 parents; Sept 4 Kindergarten parents (in three groups)
 - Welcome back BBQ: September 19th 4 pm
 - Multicultural dinner: we'll schedule in the spring
 - Movie night: not September, will organize next fall
- Staff gifts: Mr. Renz retirement gift: a Long and McQuade G/C \$100 M/C
- Executive to take on book dedications: Heather will print labels next year. Jen will give her the files and labels after this year's are done.
- Andrea has Santa's contact information for Pancake Breakfast.

14. Meeting Dates – no further dates for this year, next meeting September 10th
15. Meeting adjournment 4:00 pm

Budget Cameron PAC
July 01, 2018 to June 30 2019

	Budget	Actual
INCOME		
Opening balance as June 12/18	\$16,908.76	\$12,020.02
Operating Grant	\$184.13	\$184.13
Gaming Grant	\$8,040.00	\$9,336.00
Interest Earned		\$7.17
Fundraising		
BBQ	\$200.00	\$347.29
Family Photo Night	\$671.50	\$580.00
Chocolate Sales	\$2,088.77	\$1,030.43
Movie Night	\$170.00	\$274.78
Movie Night #2		\$155.51
Movie Night #3		\$123.20
Cineplex Tickets		\$327.70
Sub-total Income	\$28,263.16	\$24,386.23

EXPENSES		
BMO Maintenance Fee	\$30.00	\$21.70
Welcome Back BBQ	\$150.00	-
Coffee Parents	\$100.00	\$24.43
Emergency Supplies	\$800.00	\$593.76
Teachers Class Supplies x 18 Div	\$1,800.00	
Non Enrolling Resources (6 FT x 50)	\$300.00	
BCCPAC Membership – 2017 – 2018	\$75.00	\$275.00
Pancake Breakfast	\$350.00	\$365.57
Multi-Cultural Dinner	\$100.00	\$41.95
Teachers Lunch	\$100.00	-\$20.06
Book Dedications	\$210.00	\$31.87
Gifts-baby, sympathy, etc	\$200.00	\$195.38
Christmas hampers (3@ \$72.50each)	\$217.50	
PAC Annual General Meeting	\$250.00	\$28.24
School Year-End Picnic	\$75.00	
Sports Day	\$125.00	
Misc. School Items	\$200.00	\$104.69
Music Resources	\$1,000.00	\$600.45
Taiko Drumming	\$1,000.00	
Library Resources	\$1,000.00	\$1,000.23
Technology Resources	\$1,580.00	\$1,143.30
Sports Resources	\$1,000.00	\$929.44
Science Resources	\$500.00	\$503.93
Arts, Games Resources	\$1,000.00	\$860.58
Burnaby Mountain Scholarship	\$500.00	\$500.00
Sport Programs (ex. Curl & ring)	\$175.00	
Year end picnic transportation	\$1,500.00	
Playground	\$1,864.16	\$1,345.32
Sub-total Expenses	\$16,201.66	\$8,545.78

Difference \$12,061.50 \$15,840.45

Gaming Account Balance	\$	7,839.25
Chequing Account Balance	\$	8,001.20

MAY

BUDGET 2019-2020 "PROPOSED"

Budget Cameron PAC
July 01, 2019 to June 30 2020

Budget	
INCOME	
Opening balance as of July 2019 (aprox)	\$7,365.00
Operating Grant	\$184.13
Gaming Grant	\$8,040.00
Interest Earned	\$8.00
Fundraising	
BBQ	\$270.00
Family Photo Night	\$620.00
Chocolate Sales	\$1,600.00
Movie Night	\$360.00
Cineplex Tickets	\$320.00
Sub-total Income	\$18,767.13
EXPENSES	
BMO Maintenance Fee	\$30.00
Welcome Back BBQ	\$150.00
Emergency Supplies	\$300.00
Teachers Class Supplies x 18 Div	\$1,800.00
Non Enrolling Resources (7 FT x 50)	\$350.00
BCCPAC	\$75.00
Pancake Breakfast	\$200.00
Multicultural Dinner	\$100.00
Staff Appreciation Lunch	\$100.00
Book Dedications	\$210.00
Gifts-baby, sympathy, etc	\$200.00
Christmas hampers (3@ \$72.50each)	\$217.50
PAC Annual General Meeting	\$500.00
School Year-End Picnic	\$119.00
Sports Day	\$125.00
Miscellaneous	\$200.00
Music Resources	\$1,000.00
Library Resources	\$1,000.00
Technology Resources	\$1,000.00
Sports Resources	\$1,000.00
Science Resources	\$500.00
Arts & Games Resources	\$1,000.00
Burnaby Mountain Scholarship	\$500.00
School Wide Program	\$175.00
Year end picnic transportation (2021)	
Sub-total Expenses	\$10,851.50
Difference	\$7,915.63
Gaming Account Balance	
Chequing Account Balance	