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**CAMERON ELEMENTARY SCHOOL**  
**PAC MEETING MINUTES      Date of Meeting: January 8, 2017**

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*At Cameron School, where everyone's respected, we believe in taking responsibility for our actions, being diligent in our learning, caring for each other, and having fun together.*

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**Members of the PAC Executive**

Chairperson:	Jen Zerkee
Vice Chairperson:	Shalin Roggeveen
Treasurer:	Erika Castellanos
Secretary:	Kari Hoskin
Social Coordinator:	Andrea Flett
Emergency Preparedness:	Maryam Mahdavian
DPAC Liaison:	VACANT (Jen Zerkee, temp)
Fundraising Coordinator:	Heather McDonald
Special Project Coordinator:	VACANT

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Meeting Chairperson: Jen Zerkee

In Attendance: Jen, Al, Erika, Shalin, Heather, Andrea, Kari

1.    **Call to order**   7:01 pm
2.    **Welcome & introductions** – none needed
3.    **Adoption of Minutes** – November 2017  
M/C
4.    **Principal's Report** –  
      School Organization – 388 students to date (always changing), 18 divisions  
      \*We have locks for the gates and they are being locked during school hours. Still fine-tuning the schedule.  
      \*Replaced locks on the earthquake bin  
      \*Completed class reviews and IEP meetings – classes are settling in  
      \*FSAs get started tomorrow
5.    **Correspondence** – None
6.    **Business arising from minutes**  
      \*Remaining vacant executive positions – we're still hoping to find a parent who can be our Burnaby District PAC (DPAC) Liaison, and someone to be our Special Projects Coordinator  
      \*Spending priorities / staff wishlist   \$1400 approved by PAC   MC  
      8 Lego sets / 18 board games / 4 novel sets  
      \*AGM – Internet safety for parents, have a talk with kids in the afternoon too!  
      \*Parking and traffic – Al will be in touch with the liaison officer.
7.    **Social Coordinator's Report**
  - Pancake Breakfast - All volunteers showed up, ran smoothly. Still have to get refund for bags.
  - Start thinking of theme for Teacher appreciation

- Movie night – Friday April 20<sup>th</sup> doors open at 6 ( popcorn, drinks, pj's, blankets, stuffies )

8. **Treasurer's Report**

**Dec 22 2017 General Account Balance \$7330.90**

Income

0

Expenses

Pancake Breakfast \$277.17

BCCPAC membership \$75.00

Pancake Breakfast \$30.00

**Nov 25 General Account Balance \$7713.07**

Income

Multicultural Dinner (snack sales) \$32.00

Family Photos \$600.00

Expenses

Multicultural Dinner \$33.27

Welcome Back BBQ \$97.79

**Nov 30 Gaming Account Balance \$10,432.06**

Income

0

Expenses

Tablets for coding \$675.33

Sports equipment \$749.99

9. **Fundraising Report**

-Purdy's Chocolate start beginning February! Milk, dark and nut free \$2

Notice will go out next week

-Spin the Wheel at Save On Foods March 31<sup>st</sup> 1 – 3 pm

- Entertainment book – online book for \$20 for next fall!

10. **Special Projects Report**

-Still looking for a coordinator

Playground structure – going to apply for a City of Burnaby grant in hopes of getting a saucer swing!

11. **Emergency Preparedness Report** – still need update from Maryam

-need 3 more backpacks

-need to do inventory in the bin

12. **DPAC** –

November 20 meeting: There was an IT presentation on hardware and software upgrades in the District. A new Facilities plan will be made available for public review soon, and finalized in the spring. Custodial services in the District have been reviewed and changes have been made. The District has hired two mental health support workers—DPAC will hold an event for parents soon to talk about mental health services for students.

Full minutes, and links to the presentations, are on the DPAC site: [www.burnabydpac.com](http://www.burnabydpac.com).

13. **New Business**

-Burnaby Mt. Sec Scholarship - Shalin emailed school, waiting to hear back

14. **Meeting dates for the year** –

- February 13
- March 13
- April 10
- May 8 (AGM)

- June 12

15. **Meeting Adjournment** 8:45 pm